

BHARAT COKING COAL LIMITED

Office of the Chief General Manager

Lodna Area

Ref. No. : BCCL/LA/Admn./Inv. Tender/10/279A

Dated : 27.04.2011

NOTICE INVITING WEB-SITE TENDER

Please submit on 27.05.2011 your quotation in sealed cover, addressed to the Personnel Manager (Admn.), Lodna Area, BCCL, P.O.-Khas-Jeenagora, Dist.-Dhanbad-828115, with NIT No. & date for supply of Stationery Items as per list and specification enclosed, subject to the following terms and conditions :-

TERMS AND CONDITIONS :-

1. Details of work / estimate can be seen in the office of the undersigned during office hours only.
2. Estimated Cost :- Rs. 2,08,500.00.
3. Earnest Money :- @2% of the Estimated Amount.
4. Cost of Tender Paper :- Rs. 150.00 (Rupees One Hundred Fifty Only).
5. Sale of Tender Paper :- 25.05.2011 to 26 5 2011.
6. Authority reserves the right to reject any or all the tenders without assigning any reasons what-so-ever.
7. Tender should be free from correction and errors.
8. V.A.T. no. must be printed your offer (VAT extra as applicable).
9. Tender will be received up to 1.00 P.M. on 27.05.2011 and the same will be opened on the same date at 3.00 P.M. in presence of the participants / agencies, present.
10. Offer must be valid from 120 days.
11. Payment will be made 100% within 30 days from the date of receipt and acceptance of stores at site.
12. Materials are required at Lodna Area G. M. Office, P.O.: Khas Jeenagora, Dist.-Dhanbad.
13. Delivery within 21 days of receipt of Purchase Order.
14. Work order / Similar Type of Items Govt. Organisation must be submitted 80% of the Estimated Value in last one year (For the Financial Year : 2010-2011).
15. Cost of Tender Paper & Earnest Money will be deposited before the Cashier of Lodna Area.
16. Tender Paper will be issued by the undersigned office.

Area Manager (Admn.)

Lodna Area

Distribution :

1. All CGM/GM, BCCL for display in Notice Board.
2. G. M. (Admn.), BCCL, Koyla Bhawan.
3. Manager (System), Lodna Area for wide publication on our Website.
4. A.F.M., Lodna Area.
5. Cashier, Lodna Area.
6. All Project Officer, Lodna Area for display in Notice Board.
7. Notice Board, Lodna Area.

LIST OF STATIONERY ITEMS

Sl. No.	Name of Items	Qty.
1.	Signature Attendance Register	100 Books
2.	D. T. Books	200 Books
3.	SRV	100 Books
4.	Gate Pass	200 Books
5.	Purchase Order Form	100 Pads
6.	OPD Register	100 Register
7.	Store requisition Issue Slip	500 Books
8.	Form C Register	100 Books

Area Manager (Admn.)

Lodna Area