

BHARAT COKING COAL LIMITED
(A Subsidiary of Coal India Limited)
Office of the General Manager, Pootkee Balihari Area
PO: Kusunda Dist: Dhanbad

Ref.No. GM(PBA)/Admn./Print/2009-10/1368

Date:12.02.2010

TENDER NOTICE

Sealed tender are invited for supply of Printed materials for Pootkee Balihari Area as details below:

- | | | | |
|-----|--|---|--|
| (1) | Date of issue of Tender paper | - | 18.02.10 to 24.02.10 |
| (2) | Last Date and Time of submission of Tender | - | 25.02.10 (01.00 PM) |
| (3) | Date and Time of opening of Tender Papers | - | 25.02.10.(04.00PM) |
| (4) | Cost of Tender Paper | - | Rs. 100=00 (Rs. One hundred only) |
| (5) | Estimated Value | - | Rs. 114991=00 (Rs. one lac fourteen thousand nine hundred and ninety one only) |
| (6) | Earnest Money | - | Rs. 2300=00 (Rs Two thousand Three hundred only) |

The list of required with Quantity is as under:-

1	Attendance Register 100 pages in 6 th to 5 th Coloum in each pages with Rexin binding.	60 pecs
2	Form C Register 150 folio in each Register on ledger paper with Rexin binding .	75 pecs
3	Form E Register 150 folio in each Register on ledger paper with Rexine binding.	75 pecs
4	Dak dispatch Register on ledger Paper, 200 folio in each register with Rexine binding.	60 pecs
5	Dak Receipt Register on ledger Paper, 200 folio in each register with Rexine binding.	60 Pecs
6	Store Requisition issue book 50 x 5 (in each book), ¼ Size different color paper with Sl.No. & Cover winding.	100 Pecs
7	Store Requisition slip, 50 x 3 (in each book)	200 Pecs
8	Pay Order 100 Pages, ½ FC Size with Cover winding	100 Pecs
9	Normal Indent Form 100 Pages, ½ FC Size with Cover winding	10 Pad
10	Gate Pass 50 x 3 sets, with different color paper with Sl.No. & Cover winding.	75 Pad
11	Purchase Order Form on mani fold thin paper ½ demi size both side printing 100 pages (in each pad)	15 Pad
12	Non-Executive leave form	30 Pad

TERMS & CONDITIONS:

1. Sealed Tenders to be submitted in two bids – 1) Techno-commercial Bid & 2) Price Bid. On the due date of tender opening, only Technical Bid will be opened.
2. Price Bid shall be opened for the tenderers only whose Techno-commercial Bid are found acceptable.

3. Registration certificate of sales tax and PAN no should be submitted alongwith Techno-commercial Bid.
4. The intending tenderer must have in its name as a prime supplier experience of similar work during last years for which tender are invited.
5. A undertaking should be submitted by tenderer that his firm is not convicted/ blacklisted by BCCL.
6. All samples/papers should by signed by tenderer along with seal of firm with full specification including name of manufacturer on sample.
7. Samples are on **“no return basis”** These are to be submitted alongwith Techno-commercial Bid concerned.
8. Rate should be F.O.R. destination.
9. Validity of offer should be minimum 120 days.
10. 100% payment will be made after 30 days of acceptance and receipt of materials
11. The money receipt of earnest money should be submitted alongwith Techno-commercial Bid. Without Earnest Money, tender shall liable to be rejected.
12. The Order will be given in part on the basis of requirement.

Further, the management reserves the full right to accept or reject the tenders without assigning any reason what-so-ever.

Personnel Manager(Admn.)
P.B.Area, BCCL
PO: Kusunda, Dhanbad

Distribution:

1. The General Manager, P.B.Area
2. Notice Board, P.B.Area Office / Gopalichak / Bhagaband / Pootkee/ P.B.Project/KB.10-12 Pits/ SB.5-7 Pits / HMP / Kenduadih Colliery.
3. The Area Finance Manager, P.B.Area
4. Area Manager (E&M), P.B.Area
5. All PM (Admn.), of All Areas – with a request to kindly display this tender notice on their areas Notice Board.
6. P.R.O., BCCL – With a request to publish this NIT be put on the company website, the downloading facility should be available during the period of sale of tender paper and arrange to publish in newspapers.

Copy to:

General Manager (Admn.), BCCL, Koyla Bhawan