BHARAT COKING COAL LIMITED
A Subsidiary of Coal India Limited
भारत कोकिंग कोल लिमिटेड
(कोल इण्डिया लिमिटेड का एक अंग)

KUSUNDA AREA
Office of the CM(C) / ACE Kuusnda Area at Camp office
CCWO Complex Saraidhela (Dhanbad)
CHECK LIST TO BE ATTACHED WITH THE TENDER

Important Notice : An incomplete offer / bid may be rejected . To aid bidder in submitting the offer a checklist is included in the Bid Document . The bidders must fill this and submit along with their offer in their own interest .

NIT Ref. No. : BCCL/Kus.A.6/Civ-Engg/NIT-/11-12/458 Dated.14/15.02.2012

Name Of work :"Repairing and maintenance Qtr. of Sri Shukhi Bauri and 5 other at Busserya Colliery ."

Sl No.	Particulars of Completed Tender Document	Status of Submission (IndicateYes/No)	Ref. Page No. of Bid
1	Has the bid Document been issued to you		
2	Have you download it from BCCL website ?		
3	Application Fee/Cost of tender document & Declaration if tender document downloaded from BCCL website		
	(i) Have you submitted the application fee/tender document cost in the form of DD?(DD should be prepared be for the scheduled closure of sale of Tender Documents .)		
	(ii) Have you submitting the *"undertaking "* that you will accept the tender document as available in the website and your tender shall be rejection if any tampering is there in the tender document thus submitted ?		
4	Earnest Money		
	(i) Earnest Money in the form of Cash deposit /DD		
	(ii) Earnest Money in the form of BG as per the format provided on the tender document with validity as per NIT requirement .		
5	Eligibility Criteria		
	(i) Work Experience / Completion Certificate / Certificates of similar works as per NIT requirement		
	(ii) Financial Turnover certificate as per NIT requirement		
	(iii) Documents / certificates for calculation of ***Assessed Available Bid Capacity*** as per the requirement of NIT (*Bid Capacity is Applicable for works with Estimated Cost more than ` 1 crore)		
6	Other Documents to be submitted along with tender		
	(i) Copy of PAN Card		
	(ii) Copy of sale Tax/VAT clearance Certificate (Sale Tax clearance certificate should be valid on date of receipt of Tender & shall be attested by Gazetted officer		
	(iii) Affidavit on Non- Judicial stamp paper or Non judicial Adhesive Stamp as per the Performa provided in the Tender Document		
	(iv) Declaration as per Performa provided tender document		
	(v) Copy of registration partnership deed / joint venture Agreement as the case may be		
	(vi) original " Power of Attorney" in cash person other than the tenderer has signed the tender document		
	(vii) Form of EFT(Electronic Fund Transfer) ECS(Electronic Clearing system) as per Tender Document		
7	Whether all the documentary evidences are duly attested by Gazetted Officer or self attested		
8	Whether all the pages of tender document are duly filed , signed and sealed ?		
9	Whether all the Price Bid is properly filled as per Tender Document stipulation ?		
10	(i) Whether DD towards Application Fee/Cost of Tender Document, if Tender Document downloaded from BCCL website , kept in separate envelope and dully sealed ?		
	(ii) Whether DD cash receipt /BG toward EMD, Kept in a separate envelope and dully sealed ? (iii) Whether Technical Bid (Part-I), duly sealed as required ?		
	(iv) Whether Price Bid(Part-II), duly sealed as required ?		
	(v) Whether all above envelopes kept inside one envelope ?		

Date :

Signature of Bidder

Name :
Full Address:

Telephone No:
e-mail address :

BHARAT COKING COAL LIMITED
(A Subsidiary of Coal India Limited)
KUSUNDA AREA
Office of the CM(C) / ACE Kuusnda Area at Camp office
CCWO Complex Saraidhela (Dhanbad)

PART – I

(*TO BE SUBMITTED IN SEPARATE ENVELOPE*)

1. Name of work : **Repairing and maintenance Qtr. of Sri Shukhi Bauri and 5 other at Busserya Colliery .**

2. Name of Tenderer :

   Address :

   Contact No. (Tel / Mob.) :

3. **N.I.T. Reference** : BCCL/Kus.A.6/Civ-Engg/NIT-/11-12**/458** **Dated.14/15.02.2012**

4. Date of Receipt of tender : From 10.00 A.M. to **3.00** P.M. on **27.02.2012**

5. Date of open of Tender : At **11.00** A.M. on **28.02.2012**

6. Details of E.M.D. : No. Date

7. Money Receipt No. (for issue of tender Paper) : No Date

8. Documents issued to Tenderers : i) Tender Notice (3 pages)
   ii) Tender documents (pages Numbered from. 4 to 10)

SIGNATURE OF ISSUING OFFICER

BHARAT COKING COAL LIMITED

A Subsidiary of Coal India Limited

भारत कोकिंग कोल लिमिटेड

(कोल इण्डिया लिमिटेड का एक अंग)

KUSUNDA AREA

Office of the CM(C) / ACE Kuusnda Area at Camp office

CCWO Complex Saraidhela (Dhanbad)

Ref. No. BCCL/Kus.A.6/Civ-Engg/NIT/11-12/458 Date : 14/15.02.2012

QUOTATION NOTICE

Sealed tender in two parts (Part I & II) on percentage basis are invited from experienced and eligible contractors for the following work**:-"Repairing and maintenance Qtr. of Sri Shukhi Bauri and 5 other at Busserya Colliery ."**

Estimated cost	Earnest money	Cost of tender paper	Time of completion
` 35800.57	` 360/-	NIL	15 day's

Availability of tender documents From :- **21.02.2012 to 24.02.2012**

Tender documents will be issued on all working days during working hours except on Sundays & holidays. In the event of the specified date for submission/opening of bids being declared a holiday the bids will be received/opened on the appointed time on the next working day. The tender document are also available on Website www.bccl.gov.in. and can be down loaded.

Time and date of receipt/opening of tender –

a) The tenders will be **received on 27.02.2012 from 10.00 AM to 3.00 PM in Tender Box kept at**

(i) C.I.S.F. Post, near Koyla Bhawan Gate, Koyla Nagar, BCCL, Dhanbad .

(ii) Office of Dy Commandant CISF Kusunda Area .

b) The tenders received will be **opened on 28.02.2012 at 11.00 A.M. in the Office of the CM(C) / ACE Kuusnda Area at centralized Camp office CCWO Saraidhela (Dhanbad)**

1) Eligibility criteria:-

a) The intending tenderer must have in its name as a prime contractor experience of having successfully completed similar works during last 7 (seven) years ending last day of month previous to the one in which bid applications are invited (i.e. eligibility period) should be either of the following :-

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.OR

Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.OR

One similar completed work costing not less than the amount equal to 80% of the estimated cost.

Similar work means :- Construction / Repairing of Residential Building or non Residential Building .

b) Average annual financial turnover of civil works during the last 3 (three) years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost.

The intending tenderer must submit documentary evidence in support of (1) (a) & (b) above in the form of certified copy of work order, completion certificate, payment certificates/ vouchers etc. indicating the period of work for which the payment has been made, duly signed by him/them.

Note:- (i) Provision under eligibility criteria 1. (a) shall also include those similar work "while considering the value of completed works, the full value of completed works be considered whether or not the date of commencement is within the said seven years period."

(ii) As per eligibility criteria specified under Sl.No.1(a). Pre-qualification shall be done based on experience of successfully completed works and *not* on experience of work in progress.

2) The tender documents can be had from the office of the Area Civil Engineer ,Kusunda Area during the period mentioned above on deposition of requisite cost of tender paper in form of cash or bank draft of Nationalized bank/ scheduled commercial bank approved by Reserve Bank of India in favour of Bharat Coking Coal Ltd., payable at Dhanbad.

3) Completed sealed tender documents (Part I & II) should be submitted at the same time.

Part-I shall consist of terms and conditions of the tender, additional terms and conditions if any, technical bid and credentials.

Part-II shall consist of tender documents as sold to the tenderers duly filled in for rates, amounts etc. i.e. price bid.

The Earnest money deposit is to be submitted in a separate Envelope superscribing "Earnest Money Deposit" (Earnest Money to be submitted in form of cash or bank draft of Nationalized bank/ scheduled commercial bank approved by Reserve Bank of India in favour of Bharat Coking Coal Ltd., payable at Dhanbad.)

The bid shall be submitted in three separate envelopes.

Envelope-I should contain E.M.D. and the cost of tender document if down loaded from the website.

Envelope-II should contain Part-I of Tender Document

Envelope-III should contain Part-II i.e. Price Bid.

Thereafter, all the three envelopes should be submitted in one sealed envelope.

The tender will be received on 27.02.2012 from 10.00 AM to 3.00 P.M. at

(i) C.I.S.F. Post, near Koyla Bhawan Gate, Koyla Nagar, BCCL, Dhanbad .

(ii) Office of Dy Commandant CISF Kusunda Area ,

will be opened at 11.00 A.M. **28.02.2012** in presence of the intending tenderer or their authorized representative in the Office of the CM(C) / ACE Kuusnda Area at centralized Camp office CCWO Saraidhela (Dhanbad) Only part –I will be opened on this date.

The Part-I will be opened only after receipt of EMD and in case of downloaded tender, the cost of tender document too.

The part-II will be opened only after:
The department is satisfied that the criteria fixed are fulfilled **i.e. on acceptance of part-I**.

4) The earnest money is to be deposited as per detail given in the tender documents.

5) Sales Tax clearance certificate copy shall be **attested by a Gazetted Officer** of the Govt. (Central or State) & TIN No..

6) The tenderers have to submit Permanent Account No. (PAN) of Income Tax.

7) Conditional tenders will not be accepted.

8) Issuance of tender documents does not mean that the parties are considered qualified.

9) The experience as given in the eligibility criteria should be in the name and style in which tender is filled. The experience in the name of some other firm/company will not be considered for this purpose.

10) The validity of the tender will be 120 days from the date of opening price bid or revised price bid if any.

11) The management of BCCL reserves right to reject any or all tender or split the work among two or more tenderers without assigning any reasons whatsoever.

12) If tender document has been downloaded from the above mentioned website, the tenderers are required to deposit along with their tender, a Bank Draft of any Nationalized / Schedule Commercial Bank approved by Reserve Bank of India payable at Dhanbad exclusively towards the cost of Tender Document for the amount indicated as above, in the envelope as stated at Clause 3 of this NIT. Any Bank Draft, prepared after the scheduled closure of sale of Tender Documents may be liable for rejection.

13) The contents of the Tender Documents available in our offices, shall be deemed as authentic .The bidder will be required to submit an undertaking that they will accept the tender document as available in the web-site and their tender shall be rejected if any tampering is there in the tender document thus submitted.

14) The bidders are required to fill the format of Electronic Fund Transfer in triplicate which is enclosed with the Detailed Tender Notice.

15) Minimum of 20 % required unskilled workers shall be engaged to the this work from local project affected people of nearby villages.

16) If the Contractor, without reasonable cause or valid reason commits defaults in commencing the execution of the work within the aforesaid date , the company shall , without prejudice to any other right or remedy , be at liberty , by giving 15 days notice in writing to the contactor to commence the work failing which to forfeit the Earnest Money deposited by him , and will reserve the right to debar such defaulting Contractors from participating in future Tenders for a minimum period of one year.

17) Bidders have to submit the *Affidavit* only on ***Non – Judicial Stamp paper*** or ***Non – judicial Adhesive Stamp.***

AREA CIVIL ENGINEER
KUSUNDA AREA
CCWO Camp office Saridhela

Copy to :-

1) ES to ED (vig) BCCL Koyla Bhawan
2) Chief General Manager Kusunda Area.
3) AGM Kusunda Area
4) AFM Kusunda Area
5) All CGMs/GMs/Areas/Projects of BCCL.
6) G.M. (C) Civil Engineering Department, Koyla Nagar.
7) G.M welfare Koyla Bhawan Koylanagar (Dhanbad)
8) GM(F)/GM(Projects)/GM(Plg.)/GM(Admn.), BCCL, Koyla Bhawan.
9) AFM Washery Division CCWO Complex Saraidhela , Dhanbad
10) Dy.Manager (System) Kusunda Area – for logging of NIT & Tender documents on Website No. www.bccl.gov.in at the earliest.
11) Inspector I/c, CISF, Koyla Bhawan.
12) Builders Association of India, 316 LIG Housing colony Dhanbad, -828113.
13) Notice Board.
14) Concerned file

BHARAT COKING COAL LIMITED
A Subsidiary of Coal India Limited
भारत कोकिंग कोल लिमिटेड
(कोल इण्डिया लिमिटेड का एक अंग)

(For civil Engineering section)

ADDITIONAL INFORMATION TO BE FURNISED BY THE CONTRACTOR)

1. Name of contractor
2. Father's name with permanent Address
3 whether individual partnership Limited company
4. Postal address of the company/proprietor or together with telephone number etc
5. In respect of partnership of Ltd .company the names of the other partners/ director together with their address
6. List of other firms / partnership doing business in BCCL where the above firm/partner director are connected with.
7. whether proprietor or partner / directors are connected with any employee working in BCCL. If so the details of the employee designation and place of working etc.
8. Any contractor being arrival in BCCL by the above Firm/ proprietor/partnership Ltd. company in his own Name and if so the details of contract being executed.
9. Details of sales tax registration on number if any

10 Whether the proprietor / partnership firm company is An income tax assess & if so the years upto which The last assessment has been made (income tax of Clearance certificate should be enclosed)

Signature of the tendarer

AREA CIVIL ENGINEER
KUSUNDA AREA
CCWO Camp office Saridhela

BHARAT COKING COAL LIMITED

A Subsidiary of Coal India Limited

भारत कोकिंग कोल लिमिटेड

(कोल इण्डिया लिमिटेड का एक अंग)

(For civil Engineering section)

GENERAL CONDITION

1 . The tenderers shall their rates in figure and words both .

2. Rates quoted should be inclusive of all materials taxes such as central sales Taxes Bihar sales tax and income tax etc.and also carriage of all materials to site which have been stipulated o be delivered Ex-Godown

3. The tenderer must mention in their quotation their sales tax registration Noand PAN No, They Should furnish a clearance certificate from the department concerned in respect of payment of income tax and sales tax .

4. The specification in force during the period of construction willl be followed during the Execution of work except where otherwise provided for in case item of work which is not Covered by specification laid down by the Engineer in charge shall be followed which will Be final and conclusive .

5. The undersigned reserves the right to distribute the work amongst more than one contractor In Case of distribution of the work proportionate time of completion will be allowed .

6. In must be stated in their quotation (i) what experience they have for execution of similar work in the past With the actual names of places . place of work and the officer with their full address & under whom the execution had been carried (ii) what plant machineries the contractor them selves Passess ,or the execution of the work such as concrete mixture vibrator etc.? (iii) what technical s taff they possess and will apply to execute the work

7. The work will have to be executed as per sanctioned design and order from the competent authority from time to time & no claim will be entertained if the design and drawing are subsequently charged or modified as the issue rate the basis of rates for item of work.

8. For departmental work the contractor will be issued by the department materials asper actual requirement Material taken by the contractor in excess of the calculated requirement will be charged at panel rate which will be double of the issue rate the various material plus 10%.

9. Contractor store Godown in which he will store material issued by the Department for consumption in the work should be approved by the department proper account of the materials at site are to be kept by the contractor . He will always have to give excess to the company officer for inspection and verification if and when required.

10. Quantities mentioned in the bill of quantities are approximate and actual measurement of quantities of work Executed and values there of calculated at the tender rates for various (item will form the basis of payment quantities mentioned for various item of work can be increased on the decision of the Engineer- In-charge and nothing extra for the same will be paid .

11. No claim will be entertained on ground of calculation of rate for labour and materials any time during the progress of work.

12. The successful tenderer shall arrange for necessary site accommodation and other facilities for labour and no claim for medical Or labour ration or housing accommodation or any other incidental
. charges will be entertained

13. The contractor shall initial all corrections and modification and at the end append total number of such correction and addition omission to do so may render the quotation liable to rejection

14. No Claim for idle labour or non availability /delayed supply of materials and machineries of design by Company or any other reason will be entertained

16. The company will not be responsible for lapse of time for non-availability of departmental materials For which no claim or damage from the contractor will be entertained ..

17. All materials brought to site by motar vehicles other than vehicles belonging to the contractor for this work. Should be carried by public carrier vehicle use of a ny other vehicle would be illegal and the Contractor will accordingly be responsible for employing vehicle as permissible under rules .The contractor Shall observe strictly all M.V.D rules speed limited down under the traffic rules .in case of infringement of the traffic rules or any accident committed by vehicles used for the purpose the entire responsibility shall rest with the contractor Road and culverts damaged by such as accident will have to made good by the contractor at his own cost .

18. A qualified Engineer or overseer to the satisfaction of the company will have to be engaged by . the contractor
19. The contractor shall strictly follow the condition laid down in the minimum wages .Act.

20. a) The contractor shall not be entitled to claim and compensation for loss suffered by him on account of failure Or delay on behalf of the company in the supply of materials or stores which the company may have under taken to supply where such failure or delay dueto:-

i) Natural calamities
ii) Act. Of enemies.
iii) Transportation or procurement difficulties
iv) The circumstances beyond the control of company

b) in case of such a failure or delay in the supply of materials or stores an application by the contractor within10 days from the date of failure or delay .such extension of time shall be granted to the contractor for completion of the work as shall appear to the Engineer .The
decision.

21. procurement of water will be the entre responsibility of the contractor and no claim will de entertained for this.

22. The contractor shall carefully check up units and rate respectively to above occurrence of trouble and if Such mistake is pointed out subsequently the same will be summarily rejected .

23. No claim will be allowed for derusting or removing other harmful materials from the steel issued to the Contractor by the Department .

24. No claim will allowed for extra weight of rods of the corresponding sections.

25. The contractor should get the sample of brick sand stone chips ,lime surkhi etc. approved by the Engineer In-charge before collection for use in work the samples in sealed glass jars shall be kept in the custody of Engineer In-charge.

26. The wood used in manufacture of chaukhats shutter & any other structure should be well seasoned and free from cracks ,knots sapwoods etc. and should be got approved by Engineer In-charge be fore use in the work .

27 . Providing & fixing of door & window etc. shall be got approved by the Engineer –In-charge will Be in advance before use in work .the contractor shall get the approved fitting and fixing and fixing and fixture mounted on wooden brand and always keet at site of work open for inspection .

28. All points of welding in grill etc. must be cleaned smooth and strong. The sample of grill must be got approved by the Engineer –In –charge before taking up manufacture .

29 In case of 'Tec' or inverted beam only the rib portion shall be measured for payment purpose .

30. All R.C.C /plain cement concrete work shall be machine mixed and vibrated where possible.

31 . Lime concrete intended for terrace work shall be machine mixed .

32. The contractor shall take adequate arrangement for the safety of the laboures during execution of. the work .He will be responsible for any accident that takes place at his work site and adequate compensation for the same will have to be paid by him as decided by the competent authority.

33. Concrete Mixer /vibration pump and other construction equipment will have to be arranged by the Contractor.

34. Railway freight /road transport charges ,for transport of all materials shall be paid by contractor .

35. Contractor will submit sample of all materials in sealed glass jars along with their quotation

A.S Bars, joist and L if issued will be in stoke length available in the store and no claim of any kind will be entertained for any wastage .The cut pieces will also be not taken by the company

AREA CIVIL ENGINEER
KUSUNDA AREA
CCWO Camp office Saridhela

ANNEXURE-VI

PARFORMA FOR AFFIDAVIT TO BE SUBMITTED BY THE TENDERER

NON JUDICIAL STAMP PAPER

AFFIDAVIT

I, ……, **Partner/Legal Attorney/Accredited**

Representative of M/s ……., solemnly declare that.

1. We are submitting tender for the work. ……. …….. against tender Notice No. …… **Date.** …….
2. None of the partner of our firm is relative of employee of Bharat Coking coal Limited.
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this tender is complete, correct and true.
4. All documents/ credentials submitted along with this tender are genuine, authentic, true and valid.
5. If any information and document submitted is found to be false/ incorrect any time, department may cancel my tender and action as deemed fit may be taken against us including termination of the contract, forfeiture of all dues including Earnest money and banning / delisting of our firm and all partner of the firm etc.
6. None of the partners of the firm has either individually or collectively been involved in criminal offences

Signature of the Tenderer,

Date. …….

Seal of Notary

DECLARATION

I hereby declare that my/our firm has not been banned or delisted by any

Government or Quassi Government agencies or PSU's.

Signature of the Tenderer

FOR PAYMENT TO SUPPLIERS/CONTRACTORS

IN TRIPLICATE

PROFORMA FOR COLLECTING PAYMENT THROGH ELECTRONIC MODE INCLUDING ELECTRONIC FUND TRANSFER (EFT)& ELECTRONIC CLEARING SYSTEM (ECS)

(to be submitted in triplicate)

1	VENDOR/SUPPLIER/CONTRACTOR/ CUSTOMER'SNAME & ADDRESS (with Telephone No & Fax No)	
2	PARTICULARS OF BANK ACCAUNT	
	A.BANK NAME	
	B.BRANCH NAME (Including RTGS CODE)	
	ADDRESS	
	TELEPHONE NO AND FAX NO	
	C.9-DIGIRCODE NUMBER OF THE BANK & BRANCH (Appearing on the MICR cheque issued on the Bank) or 5 digit code No of SBI	
	D.ACCOUNT TYPE (S.B Account /current Account OR Cash Credit with code 10/11/13)	
	E.LEDGER NO/LEDGER FOLIO NO	
	F. ACCOUNT NUMBER(CORE BANKING) & STYLE OF ACCOUNT (As appearing on the Cheque Book)	

4. <u>DATE OF EFFECT</u>

I hereby declare that the particulars given above are corrected and complete .If the transaction delayed or not effected at all for reasons of in completed or in correct information ,I would not Hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility –expected of me as a participant under the scheme. Any bank charge levied by the bank of such E-transfer shall be born by us.

Date :- (_____)

Signature of the customer/ vendor /Supplier/Contractor

Certified that the Particulars furnished above are corrected as per our records.

(_____)

Signature of the Authorized officers From the Bank

<u>BHARAT COKING COAL LIMITED</u>

<u>(A Subsidiary of Coal India Limited)</u>

KUSUNDA AREA
Office of the CM(C) / ACE Kuusnda Area at Camp office
CCWO Complex Saraidhela (Dhanbad)

PART – II

(TO BE SUBMITTED IN SEPARATE ENVELOPE)

1. Name of work : **Repairing and maintenance Qtr. of Sri Shukhi Bauri and 5 other at Busserya Colliery .**

2. Name of contractor :

   Address :

3. **N.I.T. Reference** **:** BCCL/Kus.A.6/Civ-Engg/NIT/2011-12/458 **Dated.14/15.02.2012**

4. Date of Receipt of tender : From 10.00 AM to 3.00 P.M. on **27.02.2012**

5. Date of opening of Part - II : To be communicated later

6. Documents issued to Tenderers : BILL OF QUANTITY – pages:-1

SIGNATURE OF ISSUING OFFICER

Repairing and maintenance Qtr. of Sri Shukhi Bauri and 5 other at Busserya Colliery .

SL No	Description of Item	Unit	Qty	Rate	Amount
1	White washing two coats .	m²	520.89	4.10	2135.64
2	Colour washing two coats .	m²	308.10	4.86	1497.36
3	Painting one coats	m²	82.82	22.85	1892.43
4	25 mm thick P.S flooring (1:2:4) .	m²	126.00	141.11	17779.86
5	12 mm thick CP (1:4) .	m²	176.22	67.65	11921.28
6	Dismantling of old plaster .	m²	70.00	8.20	574.00
				Total ` :	**35800.57**

Synopsis:

I/ We gone through the bill of quantity.

I/ We quote _____ % (_____) above/ below the

estimated cost amounting to Rs. _____

Rupees (_____)

Signature of Contractor
Name of Contractor
Seal & Date