



BHARAT COKING COAL LIMITED

(A Subsidiary of Coal India Limited)

Office of the General Manager, Katras Area

P.O. Sijua Distt. Dhanbad – 828121

Ref. No. BCCL/GM/IV/Civil/Tender/13-14/3716

Dated: 11.07.2013

TENDER NOTICE

Sealed tender in two parts (part-I & II) on overall percentage rate basis are invited from experienced and eligible contractors for taking up the following works:-

Sl. No.	Nature of Job & Location	Estimated Cost	Earnest Money	Cost of Tender Paper	Time of Completion
1.	Repairing & maintenance of R.K Sub-Station Bansjora (Loyabad) under Katras Area.	₹1,12,583.21/-	₹ 1126 /-	₹ 100/-	1(One) Month

Issue of tender documents – Begins on: 25.07.2013

Closed on: 29.07.2013

(Issue of tender documents will be done on all working days during working hours except on Sundays and Holidays). In the event of the specified date for submission/ opening of bids declared a holiday by the employer, the bids will be received /opened on the appointed time on the next working day.

Date and time of receipt/opening of tender

a) The tenders will be received on 31.07.2013 from 10.00A.M. to 3.00 P.M. in tender box kept at

i) Office of Astt. Commandant, CISF camp, Angarpathara in Box marked Katras Area.

ii) CISF Post, near Koyala Bhawan gate, Koyala Nagar, BCCL, Dhanbad in Box marked Katras Area -

b) The tenders received will be opened on 02.08.2013 at 11.00 A.M., in the office of Chief Manager (Civil)/ACE, Katras

Area.

Eligibility Criteria:-

1) The intending tenderer must have its name as a prime contractor experience of having successfully completed similar nature of job during last 7(Seven) years ending last day or month previous to the one in which bid applications are invited (i.e. 01.07.2006 to 30.06.2013) should be either of the following:-

i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.

OR

ii) Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.

OR

iii) One similar completed works each costing not less than the amount equal to 80% of the estimated cost.

iv) **Similar works Means: -Construction/Maintenance of Building.**

v) All taxes applicable will be borne by contractor.

2) Average annual financial turnover of civil works during last three years ending 31st March of the previous financial year should be at least 30% of the estimated cost.

The intending tenderer must submit documentary evidence in support of (1) (i,ii,iii) above in the form of certified copy of work order, completion certificate, payment certificate/vouchers etc. indicating the period of work for which the payment has been made, duly signed by him/them.

Note:- i.) Provision under eligibility criteria under sl.no.1 shall also include those similar works which have been started earlier than eligibility period of tender but completed during the eligibility period as per NIT.

ii) As per eligibility criteria specified under Sl.No.1 pre-qualification shall be done based on experience of the successfully completed works and not on experience of works in progress.

iii). The tender documents can be had from the office of the Area Civil Engineer, Katras Area IV, BCCL. **at the office of Chief Manager (Civil)/ACE, Katras Area**, after depositing of requisite cost of tender paper in form of cash or Bank Draft of Nationalized Bank/Schedule Commercial Bank approved by Reserve Bank of India in favour of BHARAT COKING COAL LIMITED Payable at Dhanbad.

iv) No tender will be issued or submitted by postal means.

Cont'd...p/2,

v) Completed sealed tender documents ((Part-I & II) should be submitted at the same time.

Part-I shall consist of terms and conditions of the tender, additional terms and conditions if any, technical bid and credentials.

Part-II shall consist of tender documents as sold to the tenderers duly filled in for rates, amounts etc. i.e. price bid. .

The earnest money deposit is to be submitted in a separate envelope altogether superscribing “Earnest Money Deposit”(Earnest Money to be submitted in form of cash or bank draft of Nationalized bank/ scheduled commercial bank approved by Reserve Bank of India in favour of Bharat Coking Coal Ltd., payable at Dhanbad.)

i) The bid shall be submitted in three/four separate envelopes.

Envelope I should contain E M D.

Envelope II should contain cost of tender paper if down loaded from web site.

Envelope-III should contain part-I of Tender documents.

Envelope-IV should contain Part-II i.e. Price Bid.

Thereafter, all the four/three envelopes should be submitted in one sealed envelope.

ii) Part-I of the Tender will be opened on **02.08.2013** at 11.00 A.M. in the presence of intending tenders or their authorized representatives in the office of Area Civil Engineer, Katras Area. Part-II will be opened only after the acceptance of part-I (Technical Bid) and after obtaining approval of the competent authority.

3) The Management of BCCL reserves right to reject any or all of the tenders without assigning any reasons what-so-ever and to split up and distribute the work among the tenderers.

4) No materials will be supplied by the deptt. for this work and will be responsibility of the contractor for procurement of the same at his own cost and risk.

5) Issuance of tender documents does not mean that the parties are considered qualified.

6) Late or delayed tender shall not be considered.

7) An Affidavit on Non Judicial Stamp Paper before Notary Public regarding:-

a) Genuineness of the documents submitted and

(b) They have not been banned or de-listed by any Govt. or Quasi Govt. Agencies or PSU's should be submitted along with the tender document in Part-I.

(8) The tenderers have to submit Performa for collecting payment through **ELECTRONIC MODE** duly filled in and authenticated by concerned bank official.

9) The validity of the tender will be 120 days from the date of opening of price bid or revised price bid, if any.

10) Conditional tenders will not be considered.

11) Contractors have to abide by the Central Labour Regulation Act.1970 & Allied Labour Laws amended upto date.

12) The tenderers have to submit Income tax clearance certificate/PAN No. of Income tax.

13) The tenderers have to submit the copy of Sales Tax clearance certificate duly attested by a **Gazetted Officer of the Govt.** (Central or State) & TIN No.

The complete Bid documents will be available on the website of the company, www.bccl.gov.in for the purpose of downloading and tender submitted on such downloaded bid documents shall be considered valid for participating in the tender process.

14) The company shall not be responsible for any delay/difficulties/in-accessibility of the downloading facility for any reasons whatsoever. The downloading facility shall be available during the period of sale of tender paper

15) The bidders, who will download the tender documents from the website of the company, will be required to pay the cost of tender paper (Application fee) by Bank Draft of any nationalized/ scheduled commercial bank approved by Reserve Bank of India payable at Dhanbad exclusively towards the tender document for the amount indicated as above . Any bank draft prepared after the scheduled closure of sale of tender documents may be liable for rejection..

16) The content of the tender documents available in our office shall be deemed as authentic. The bidder is required to submit and undertaking that, they will accept the tender documents as available in the website and their tender shall be rejected if any tempering is there in the tender document submitted.

17) The Bank Draft towards the cost of tender documents (Application fee) and the undertaking of the tenderer as at Sl. No. (16) Shall be submitted in a separate envelope marked 'Cost of Tender Documents' and the undertaking and not with part-I/EMD.

18) Bidders have to engage minimum 20% of the required unskilled workers from local Project affected people of nearby villages. The list of PAPs recommended by the concerned Mukhia is to be made available by the concerned Area GM and displayed in the Notice Board. Any further addition/deletion is to be duly certified by the Mukhia. Authorized representative of the contractual agency is to certify regarding engagement of 20% unskilled workers from amongst the PAPs, based upon which labour payment certificate will only be issued.

19) Estimated quantity and site conditions, or the other documents, such general terms and conditions, general specifications, responsibility of the contractor, additional safety measures etc. may be seen at the office of the undersigned which will be applicable to the contract.

20) The bidders are required to sign the Integrity pact as per format given in tender document Part-I.

Name of Independent External Monitor	Address of Independent External Monitor
i) Justice Ashok Kumar Chakraborty(Retd.)	BB-69, Sector-I Salt Lake, Kolkata-700064

Area Civil Engineer,
Katras Area

Distribution:-

- 1) **The C.V.O., BCCL, Koyla Bhawan, Dhanbad.**
- 2) **General Manager, Katras Area**
- 3) **G.M. (Civil), Civil HQ, Koyla Nagar, Dhanbad.**
- 4) **A.F.M. Katras Area**
- 5) **All Area Civil Engineers, Area-I to XII, Sudamdih, Moonidih, PB. Area, Block-II, E.J. & W.J. Areas, CCWO.**
- 6) **All Project Officers, Collieries of Katras Area.**
- 7) **Inspector In-Charge, CISF Post, Koyla Bhawwan Gate BCCL Dhanbad -for necessary arrangement at his end.**
- 8) **Asstt. Commandant, CISF Camp Angarpathra- with a request to depute Security personnel during the time period of receiving of tender near tender box and sealing the box at the time mentioned in NIT.**
- 9) **The Builders Association of India, Akashkinaree Kanta, P.O. Katrasgarh, Dhanbad**
- 10) **Asstt. Manager(System), E.D.P., Katras Area , for uploading on BCCL website.**
- 11) **Cashier, Katras Area.**
- 12) **Notice Board, Katras Area.**
- 13) **Tender file.**



BHARAT COKING COAL LIMITED
(A Subsidiary of Coal India Ltd.)
Office of the General Manager, Katras Area IV
P.O. Sijua, Dist. Dhanbad (Jharkhand)

PART-I

(TO BE SUBMITTED IN SEPARATE ENVELOP)

1	Name of the work	:-	Repairing & maintenance of R.K Sub-Station Bansjora (Loyabad) under Katras Area.
2	Tender Notice No./date	:-	BCCL/GM/IV/Civil/Tender/13-14/ 3716 dt.11.07.2013.
3	Date and time of issuing of tender documents	:-	Issue of tender documents – begins on : 25.07.2013 closed on : 29.07.2013
4	Date and time of submission of tender documents	:-	31.07.2013 from 10.00 A.M.to 3.00 P.M.
5	Date of time of opening of tender documents	:-	02.08.2013 at 11.00 A.M.
6	Name of consultant, if any	:-	NIL
7	Name and address of the company, issuing tender	:-	BCCL, Katras Area IV
8	Estimated Cost	:-	₹ 1,12,573.21/-
9	Earnest Money	:-	₹ 1126/- M.R. No..... dt.....
10	Cost of tender paper	:-	₹ 100/- M.R. No.....dt.....
11	Time of completion	:-	1 (One) Month.
12	Name and address of the Agency, issuing tender	:-	

M/S./Sri
Address :
Date –

Signature of the Tenderer.
Issuing Authority

Signature of the Officer,

INTEGRITY PACT

Between

BHARAT COKING COAL LIMITED (BCCL) hereinafter referred to as "The Principal"

And

.....hereinafter referred to as "The Bidder/Contract"

Preamble

The Principal intends to award, under laid down organizational procedures, contract/s for _____ . The Principal values full compliance with all relevant laws and regulations, and the principles of economic use of resources, and of fairness and transparency in its relations with its Bidder/s and Contractor/s.

In order to achieve these goals, the Principal cooperates with the renowned international Non-Governmental Organization "Transparency International" (TI). Following TI's national and international experience, the Principal will appoint an external independent Monitor who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

- (1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
 - i. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for him/herself or third person, any material or immaterial benefit which he/she is not legally entitled to.
 - ii. The Principal will, during the tender process treat all Bidders with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidders the same information and will not provide to any Bidder confidential/additional information through which the Bidder could obtain an advantage in relation to the tender process or the contract execution.
 - iii. The Principal will exclude from the process all known prejudiced persons.
- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the relevant Anti-Corruption Laws of India, or if there be a substantive suspicion in this regard, the Principal will inform its Vigilance Office and in addition can initiate disciplinary actions.

Section 2 – Commitments of the Bidder/Contractor

- (1) The Bidder/Contractor commits itself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.
 - i. The Bidder/Contractor will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or immaterial benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - ii. The Bidder/Contractor will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - iii. The Bidder/Contractor will not commit any offence under the relevant Anti-corruption Laws of India; further the Bidder/Contractor will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

- iv. The Bidder/Contractor will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.
- (2) The Bidder/Contractor will not instigate third persons to commit offences outlined above or be an accessory to such offences.

Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder, before contract award has committed a transgression through a violation of Section 2 or in any other form such as to put his reliability or credibility as Bidder into question, the principal is entitled to disqualify the Bidder from the tender process or to terminate the contract, if already signed, for such reason.

1. If the Bidder/Contractor has committed a transgression through a violation of Section 2 such as to put his reliability or credibility into question, the Principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressions within the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
2. The Bidder accepts and undertakes to respect and uphold the Principal's absolute right to resort to and impose such exclusion and further accepts and undertakes not to challenge or question such exclusion on any ground, including the lack of any hearing before the decision to resort to such exclusion is taken. This undertaking is given freely and after obtaining independent legal advice.
3. If the Bidder/Contractor can prove that he has restored/recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
4. A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

Section 4 – Compensation for Damages

1. If the Principal has disqualified the Bidder from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover from the Bidder liquidated damages equivalent to 3 % of the value of the offer or the amount equivalent to Earnest Money Deposit/Bid Security, whichever is higher.
2. If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages equivalent to 5% of the contract value or the amount equivalent to Security Deposit/Performance Bank Guarantee, whichever is higher.
3. The bidder agrees and undertakes to pay the said amounts without protest or demur subject only to condition that if the Bidder/Contractor can prove and establish that the exclusion of the Bidder from the tender process or the termination of the contract after the contract award has caused no damage or less damage than the amount or the liquidated damages, the Bidder/Contractor shall compensate the Principal only to the extent of the damage in the amount proved.

Section 5 – Previous transgression

1. The Bidder declares that no previous transgression occurred in the last 3 years with any other Company in any country conforming to the TI approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

Section 6 – Equal treatment of all Bidders/Contractor/Subcontractors

1. The Bidder/Contractor undertakes to demand from all subcontractors a commitment in conformity with this Integrity Pact, and to submit it to the Principal before contract signing.
2. The Principal will enter into agreements with identical conditions as this one with all Bidders, Contractors and Subcontractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Section 7 – Criminal charges against violating Bidders/Contractors/Subcontractors

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor, which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the Vigilance Office.

Section 8 – External Independent Monitor/Monitors (three in number depending on the size of the contract) (to be decided by the Chairperson of the Principal)

1. The Principal appoints competent and credible external independent Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairperson of the Board of the Principal.
3. The Contractor accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder/Contractor/Subcontractor with confidentiality.
4. The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
5. As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or heal the violation, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
6. The Monitor will submit a written report to the Chairperson of the Board of the Principal within 8 to 10 weeks from the date of reference or intimation to him by the 'Principal' and, should the occasion arise, submit proposals for correcting problematic situations.
7. Monitor shall be entitled to compensation on the same terms as being extended to/provided to Outside Expert Committee members/Chairman as prevailing with Principal.
8. If the Monitor has reported to the Chairperson of the Board a substantiated suspicion of an offence under relevant Anti-Corruption Laws of India, and the Chairperson has not, within reasonable time, taken visible action to proceed against such offence or reported it to the Vigilance Office, the Monitor may also transmit this information directly to the Central Vigilance Commissioner, Government of India.
9. The word 'Monitor' would include both singular and plural.

**Section 9 – Pact
Duration**

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the respective contract, and for all other Bidders 6 months after the contract has been awarded.

If any claim is made/ lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairperson of the Principal.

**Section 10 – Other
provisions**

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. Dhanbad.
2. Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this agreement must be, signed by all partners or consortium members.
4. Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

----- For the Principal
Bidder/Contractor

For the

Witness 1 :

Witness 2 :

..... Date

Place.....

BHARAT COKING COAL LIMITED
(A Subsidiary of Coal India Ltd.)
KATRAS AREA IV

All tenderer should furnish the following information along with tenders.

- 1) Name of the tenderer
- 2) Whether individual, partnership or Limited Company.
- 3) Postal address of the company proprietor together with their telephone No./Mobile No. etc.
- 4) In respect of partnership, limited company, the name of other partners/directors, together with their address
- 5) List of other firm/partnerships doing the business in BCCL where in the above firm/partners/directors are concerned with.
- 6) Whether proprietors/partners/directors are connected with any employees working in BCCL, if so the details of the employee designation and place of posting.
- 7) Any contract is carried on in BCCL, by the above firm/proprietor /partnership / limited company in his own name and if so, the details of the contract being executed.
- 8) Details of the Sales Tax registration No. if any and Income Tax/PAN No.
- 9) Whether the proprietor/partnership firm/ company as an Income-Tax assessee and if so, the year up to which the last assessment has been made (Income-Tax clearance certificate/ Xerox copy of Pan Card No. should be enclosed).

These details will form a part of the tender paper.

Failure to fill up these data will mean automatic rejection of the tender.

Signature of the Tenderer

BHARAT COKING COAL LIMITED
(A Subsidiary of Coal India Ltd.)
KATRAS AREA

Certificate to be furnished by the tenderer

I/We hereby certify and solemnly confirmed that I/We am/are not related to any employee of BCCL/CIL directly/ indirectly. In the event of my/our declaration being found false either at the time of submitting the tender of thereafter the department will reserve the full right to treat my/our tender cancelled without assigning reasons what-so-ever and without any further reference to me/us.

Signature of the Tenderer

**PROFPRMA FOR COLLECTING PAYMENT THROUGH ELECTRONIC MODE INCLUDING
ELECTRONIC FUND TRANSFER (EFT) AND ELECTRONIC CLEARING SYSTEM (ECS)**

(To be submitted in triplicate)

1	VENDOR/SUPPLIER/CONTRACTOR/ CUSTOMER NAME & ADDRESS (With telephone&Fax no)	
2	A.BANK NAME	
	B.BRANCH NAME (including RTGS code	
	Address	
	Telephone no. Fax no.	
	C) 9 – Digit Code Number of the Bank & Branch (Appearing on the MICR Cheque issued on the bank) or 5 digit code number of SBI..	
	d) Account Type (S.B. Account/Current Account or Cash Credit with code 10/11/13)	
	e) Ledger No./Ledger Folio No.	
	f) Account Number (Core Banking) & Style of Account. (As appearing on the cheque Book)	

3. DATE OF EFFECT:-

I hereby declare that the particulars given are correct & complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme. Any bank charges levied by the bank of such e-transfer shall be borne by us.

Date:-

(_____)

Signature of
customer/vendor/supplier/contractor

Certified that the particulars furnished above
are correct as per our records.

(_____)

Signature of the authorized officials of the Bank

BHARAT COKING COAL LIMITED ,KATRAS AREA

DETAILED TENDER NOTICE

1. Sealed tenders in two parts (Part I & II) on **overall percentage rate above/ Below** basis are invited from the Experienced & Eligible contractors for the work detailed herein.

Repairing & maintenance of R.K Sub-Station Bansjora (Loyabad) under Katras Area.

Tender Notice No : BCCL/GM/IV/Civil/**Tender/13-14/ 3716**

dt.11.07.2013

- 2 (a)** The tender document including specifications and tender drawings (if available) may be obtained from the office of Area Civil Engineer, Katras Area. during normal working hours on payment of *Rs250..ie Cost of document* (non-refundable) as Application Fee for each set. The payment may be made either in Cash or by Bank Draft drawn in favour of BHARAT CKING COAL LIMITED on any Nationalised / scheduled Bank acceptable to the company.

- 2 (b)** Completed sealed tender document (Part-I & II) should be submitted at the same time.

Part-I shall consist of terms & conditions of the tender, tender document as sold to the tenderers and credentials.

Part –II Shall consist of price bid duly filled in for rates, amounts etc.

The bid shall be submitted in three separate envelopes.

Envelope –I Should contain EMD and the cost of Tender document if downloaded from the web site.

Envelope-II should contain Part -I of the tender

Envelope-III should contain Part –II ie Price Bid

Thereafter , all the three envelopes should be submitted in one sealed envelope.

- 2 (c)** ***Any Bids received after the deadline prescribed at Clause 1 above due to any reasons whatsoever will not be accepted. In the event of the specified date for the submission of bids being declared a holiday by the employer, the bids will be received up to the appointed time on the next working day.***

- 2 (d)** Tenders thus submitted shall consist of the following:

- i) Complete set of tender documents as sold, duly filled in and signed on all pages and at different places as required of the tender documents including Part I & Part II of the tenders as per the tender notice as applicable with related documents in support of experience.
- ii) Sales-tax Registration certificate/ copy of TIN, With its latest validity duly attested by a Gazetted officer of the Govt.(state or Central) on the date of receipt of Tender.
- iii).Copy of PAN (Permanent Income Tax Account Number)
- iii) Earnest money deposit (as specified in the NIT)
- iv) Declaration regarding genuineness of the documents submitted & non-relationship in BCCL in original as per format given in the form of affidavit on non judicial stamp paper.
- v) Declaration that they have not been banned or de-listed by any Govt. or Quasi-Govt.Agencies or PSU's as per format given.
- vi) The Performa duly filled in for collecting payment through electronic mode including electronic fund transfer and authenticated by concerned Bank officials is to be submitted

- 2 (e) The tender document in which the tender is submitted by the tenderer shall become the property of the Company and the Company shall have no obligation to return the same to the tenderer.
- 2 The date of opening of the Second Envelope or Part II of the tenders shall be communicated in due course after consideration of First Envelope or Part-I, if rate part not opened on the day of receipt of tender.
- 3.) Each bidder shall submit only one bid for one package. A bidder who submits or participates in more than one bid (other than as sub-contractor or in case of alternatives that have been permitted or requested) will cause all the proposals with the bidders' participation to be disqualified.
4. No tender shall be considered unless accompanied by the said Earnest Money.
5. The earnest money will be retained in the case of successful tenderer and refunded to the unsuccessful tenderer in due course and will not carry any interest. The earnest money deposited by the successful tenderer will be dealt with as provided elsewhere in the tender documents.
- 6 (a) Site Investigation Report: The contractor, in preparing the bid, shall rely on the site investigation report referred to in the bid document, supplemented by any information available to the bidder.
- 6 (b). Every tenderer is expected, before quoting his rates, to go through the requirements of materials/workmanship under specification/requirements and conditions of contract and to inspect the site/area of the proposed work.

The rates shall be written both in words and figures and the unit in the words and the amount against each item totaled. The rates for the work should be inclusive of all incidentals, overheads, all taxes, Octroi's, duties, leads, lifts, carriage, tools & plant etc. as required for execution and completion of the work.

It shall be deemed that the tenderer has visited the site/area and got fully acquainted with the working conditions and other prevalent conditions and fluctuations thereto whether they actually visited the site/area or not and have taken all the above factors into account while quoting his rates.

- 7 (a) Corrections where unavoidable, shall be made by crossing out and rewriting duly authenticated with full signature and date by the tenderer. Erasing or over-writing in the tender documents may disqualify the tender.
- 7 (b) The tender shall be submitted either in English or in Hindi.
- 7 (c) Cost of Bidding: The bidder shall bear all costs associated with the preparation and submission of his bid and the Employer will in no case be responsible and liable for those cost
8. The tenderer shall closely study all specification in detail, which governs the rates for which he is tendering.
9. The work should be completed within **...1 (one) months** from expiry of ten (10) Days from the issue of letter of acceptance of tender/work order or handing over the site or handing over reasonable number of working drawings to the contractor or the period of mobilization allowed in the work order for starting the work in special circumstances, whichever is latest.
10. On completion of the work all rubbish, debris, brick bats etc. shall be removed by the contractor(s) at his/their own expense and the site cleaned and handed over to the company and he/they shall intimate officially of having completed the work as per contract.
11. The Company does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders without assigning any reasons whatsoever and to split up the work between two or more tenderers or accept the tender in part and not in its entirety.
12. Full information should be given by the tenderer in respect of following:
- i) If an individual: Full name. --
Postal Address. --

Contact No -

- ii) If proprietary firm: Place of Business-
Name of the Proprietor. -
Full postal address of
Firm/Proprietors.-
- iii) If partnership firm: Contact No-
Full name of partners.
Full postal addresses of the registered office of firm & the partners.
Registered partnership Deed.
Contact No-

13. Change in Constitution of the Contracting Agency:

Prior approval in writing of the company shall be obtained before any change is made in the constitution of the contracting agency, otherwise it will be treated as a breach of Contract.

14. Canvassing in connection with the tenders in any shape or form is strictly prohibited and tenders submitted by such tenderers who resort to canvassing shall be liable for rejection.

- 15 (a)** Every Tenderer will have to submit a declaration in support of the authenticity of the credentials submitted by him along with the Tender in the form of an AFFIDAVIT as per the format given.
- (b)** If a Tenderer deliberately provides wrong information or submits false credentials in support of his qualifications, the Company reserves the right to terminate/rescind the contract, forfeit the EMD and other dues of the contractor and to take any other action as may be deemed fit.*
- (c)** An intending tenderer, after obtaining tender documents on payment of Application Fee, having doubts as to the meaning of any part of the tender documents may submit to the official inviting tender a written request for interpretation or clarification thereof. Any interpretation or clarification of the tender documents by formal addendum if issued by the official inviting tender, shall be final and valid and binding on the company and the tenderers.
- 18.** On receipt of letter for acceptance of the tender issued by the Company, the successful tenderer shall execute/accept contract agreement/work order in the company's prescribed form for the due fulfillment of the contract. Failure to enter into the required contract/accept the work order issued by the company within the specified period in the work order shall entail cancellation of letter of acceptance of tender/work order and forfeiture of the earnest money. The written contract/ work order to be entered into between the contractor and the company shall be the foundation of the rights of both the parties and the contract shall not be deemed to be executed until the contract/ work order is signed/ accepted by both the parties i.e. Contractor and the Company.
- 19 (a)** The validity period of the tenders shall be 4 (four) months from the date of opening of price bid or revised price bid, if any. The tenderer shall not, during the said period or within the period extended by mutual consent, revoke or cancel his tender or alter the tender or any terms/conditions thereof without consent in writing of the company. In case the tenderer violates to abide by this, the Company will be entitled to forfeit the Earnest Money and reject the tender with other actions as deemed fit.
- (b)** The Company reserves the right to postpone the date of receipt and opening of tenders or to cancel the tenders without assigning any reason whatsoever.
- 20.** This detailed Tender Notice shall be deemed to be part of the Contract Agreement/Work Order.
- 21.** The work shall be executed as per General terms & Conditions of the contract prevailing in BCCL, the description of items in the BOQ and as per the instruction of the EIC.
- 22.** No subletting of work as a whole by the contractor is permissible. Subletting of work in piece rated jobs is permissible with the prior approval of the department.

23. In case the contractor enters into any litigation, such action should have to be taken in a court of law with jurisdiction over the place where the subject work is to be executed.

24. Earnest Money:

- i) The earnest money for tenders should be 1% (one percent) of estimated value of work
- ii) For work valued up to Rs.5 Lakhs the earnest Money may be deposited in cash or in the form of Certified Cheques / Demand Draft .
The earnest Money / bid Security shall bear no interest.

25. Forfeiture of Earnest Money.

According to prevalent standard practice Earnest Money is paid by each tenderers to enable the company to ensure that a tenderer does not refuse to execute the work after it has been awarded to him. In cases where the tenderer fails to commence the work latest within one month of award of the work or within one month of handing over site, whichever is earlier, the Earnest Money shall be absolutely forfeited to the company.

In case where decision has been taken to forfeit earnest money of the tenderer for valid reasons, it is necessary to issue request notice to defaulting contractor.

26. Refund of Earnest Money

The Earnest Money of the successful bidders will be retained by the department as part of the security deposit for due fulfillment of the contract and will not carry any Interest and refunded to the Unsuccessful tenderer as promptly as possible on rejection of his bid / after opening of price bid and finalization of the tender and will not carry any interest. The earnest money shall be refunded without waiting for any application or request from unsuccessful bidders.

27. Security Deposit:

The first part of security deposit including Earnest Money already deposited shall be 5% (Five percent) of the contract value or the revised contract value, if any.

The contractor shall deposit, immediately but within 28 days after receipt of letter of Acceptance of Tender, the balance of 4 % (Four present) of awarded value after adjustment of the earnest money already paid as Initial Security deposit. Failure to do so shall entail cancellation of the letter of acceptance of tender / award of work & forfeiture of Earnest money deposit. The above security deposit shall remain at the disposal of the company as security for the satisfactory execution and completion of the work in accordance with the provision of the contract / work order. The security deposit amount shall not carry any interest.

- 27 a) All running on account bills of the contractor shall be paid at 95% (ninety five percent) of work value. This 5% (five percent) deduction will be the second part of security deposit.

28 Refund of Security Deposit:

The refund of security deposit shall be subject to company's right to deduct/ appropriate its due Against the contractor under this contract or under any other contract.

On completion of the entire work and certified as such by the Engineer-in-charge and on passing of the final bill by the Department, one half of the security deposit lying with the company shall be refunded to the contractor. The other half shall be refunded to the contractor on the expiry of six months from the date of completion as certified by the Engineer-in-charge subject to the following conditions:

Any defect/ defects in the work, if detected after issue of completion certificate is / are rectified to the satisfaction of the Engineer-in-charge within the said period of six months.

- b) In the case of building work/other work of similar nature, the refund shall be made on the expiry of the said six months period or at the end of one full monsoon period i.e. June to October, whichever is later in point

of time and any defects such as leakage in roof, efflorescence in walls, dampness, defects in drainage etc. should be rectified to the satisfaction of the Engineer In Charge.

29. Execution of Agreement / Work order:

As soon as possible after the acceptance of a tender and award of work the successful tenderer is called upon to furnish the required initial security deposit and to execute a formal work order. Only work order is issued to the contractor for works valued upto Rs 5 lakhs and it is not necessary to execute agreement in such cases. Standard documents only form part of the contract agreement. Important points of the correspondences with the contractor should be reflected in the work order / contract agreement.

30. **Banned or delisted Contractors:** The bidders would give a declaration that they have not been banned or delisted by any Govt or Quasi-Govt. Agencies or PSU's. **(As per format)**

If a bidder has been banned or delisted by any Govt. or Quasi Govt. agencies or PSU's this fact must be clearly stated and it may not necessarily be a cause for disqualification. If the declaration is not given, the bid will be rejected as non-responsive.

31. In Price Part, the overall lowest tenderer shall be considered for award of the work. being lowest in any part of the tender shall be of no consequence and such tenderers shall not have any claim for award of part work.
32. The credentials/documents submitted by the tenderer should be numbered serially and properly tagged.

33. EVALUATION OF TENDERS (WEIGHTAGE)

Financial turn over and cost of completed works of previous works shall be given a weightage of 5% per year (average annual rate of inflation) to bring them at current price level, while evaluating the qualification requirement and bid assessment of the bidders.

The Price Bids of the tenderers will have no condition. The Price Bids which are incomplete & not submitted as per instructions given in the Tender Document will be rejected.

If the bid of the successful bidder is seriously unbalanced in relation to the estimate of the cost of work to be performed under the contract, the company may require the bidder to produce detailed price analysis for any or all items of the Bill of quantities to demonstrate the internal consistency of these prices with the construction method and the schedule proposed. After evaluation of the price analysis, the company may require that the amount of the performance security/security deposit is increased at the expense of the successful bidder to a level sufficient to protect the company against financial loss in the event of default on the part of the successful bidder under the contract.

Letter of Acceptance is an acceptance of offer by the company and it need not be accepted by the tenderer. But the tenderer should acknowledge the receipt of the order within 15 days of mailing of work order and any delay in acknowledging the receipt will be treated as a breach of contract and compensation for the loss caused by such breach will be declared by the company by forfeiting EMD.

35. Discrepancies in contract documents & Adjustments thereof

The documents forming part of the contract are to be treated as mutually explanatory of one another and in case of discrepancy between schedule of quantity, the specifications and /or drawing, the following order of preference shall be observed;

- a) Description in Bill of Quantities of work.
- b) Particular specification and special conditions, if any
- c) Drawings.
- d) General specifications.

Any error in description, quantity or rate in Bill of Quantities or any omission there from, shall not vitiate the contract or release the contractor from discharging his obligations under the contract including execution of work according to the Drawings and Specifications forming part of the particular contract document.

36. Any difference detected in the tender/ tenders submitted resulting from :

- a) Discrepancy between description in words and figures, the rate which corresponds to the amount worked out by the contractor shall be taken as correct.
- b) Discrepancy in the amount quoted by the contractor due to calculation mistake of the unit rate and quantity, the unit rate shall be regarded as firm and amount corrected.
- c) Discrepancy in totaling or carry forward in the amount quoted by the contractor shall be corrected.
- d) When the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or words, then the rates quoted by the Contractor in words shall be taken as correct.

The tendered sum so corrected and altered shall be substituted for the sum originally tendered and considered for acceptance instead of the original sum quoted by the tenderer alongwith other tender/tenders. Rounding off to the nearest rupee should be done in the final summary of the amount instead of in totals of various sections of the offer.

Time is the essence of the contract and as such all works shall be completed within the time stipulated in the contract/work order.

37. If the contractor, without reasonable cause or valid reasons, commits default in commencing the work within the aforesaid time limit, the company shall without prejudice to any other right or remedy, be at liberty, by giving 15 days notice in writing to the contractor to commence the work, to forfeit the Earnest Money deposited by him and to rescind the Letter of Acceptance of Tender/Work Order.

38. COMPENSATION FOR DELAY'

If the contractor fails to maintain the required progress in terms of the agreed time and progress chart or to complete the work and clear the site on or before the contract or extended date of completion, he shall without prejudice to any other right or remedy available under the law to the company on account of such breach, pay as compensation(Liquidated Damages) @ half percent (1/2 %) of the contract price per week of delay. The aggregate of such compensation/compensations shall not exceed 10% (ten percent) of the total value as shown in the contract.

This will also apply to items or group of items for which separate period of completion has been specified. The amount of compensation may be adjusted or setoff against any sum payable to the contractor under this or any other contract with the company.

39. The company, if satisfied, that the works can be completed by the contractor within a reasonable time after the specified time of completion, may allow further extension of time at its discretion with or without the levy of L.D. In the event of extension granted being with L.D., the company will be entitled without prejudice to any other right or remedy available in that behalf, to recover from the contractor as agreed damages equivalent to half percent (1/2%) of the contract value of the works for each week or part of the week subject to a ceiling of 10% of the contract price.

40. The company, if not satisfied with the progress of the contract and in the event of failure of the contractor to recoup the delays in the mutually agreed time frame, shall be entitled to terminate the contract.

41 A HINDRANCE REGISTER shall be maintained by both department and the contractor at site to record the various hindrances, as stated above, encountered during the course of execution.

Hindrance register will be signed by both the parties. The contractor may also record his observations in the Hindrance Register. In case the contractor has a different opinion for hindrance and a dispute arises then the matter would be referred to the EIC and or the next higher authority whose decision would be final & binding on the contractor & the decision to be communicated within 15 days.

The contractor shall request the company in writing for extension of time within 15 days of happening of such event causing delay stating also, the period for which extension is required. The company may, considering the genuinity of the request, give a reasonable extension of time for completion of the work. Such extension shall be communicated to the contractor in writing by the company through the Engineer In Charge within 1(one) month of the date of receipt of such request.

42. Provisional extension of time may also be granted by the Engineer In Charge during the course of execution, on written request for extension of time within 15(fifteen) days of happening of such events as stated above, reserving the company's right to impose/ waive penalty at the time of granting final extension of time as per contract agreement.

In case the contractor does not apply for grant of extension of time within 15(fifteen) days of the hindrance occurring in execution of the work and the department wants to continue with the work beyond the stipulated date of completion for reason of the work having been unavoidably hindered, the Engineer-in-charge can grant extension of time even in the absence of application from the contractor. Such extension of time granted by the Engineer In Charge is valid provided the contractor accepts the same either expressly or implied by his actions before and subsequent to the date of completion. Such extension of time shall be without prejudice to Company's right to levy compensation under the relevant clause of the contract.

43. The contractor shall bear the cost of loading, transportation to site, unloading, storing under cover as required etc. as may be necessary for the use and keeping the materials in good condition.

44. The contractor shall arrange necessary water for the work and his own establishment. However, if available and feasible the company may arrange water at one point near the work site for which recovery @ 1% of the contract value of work done will be made from the contractor's bills.

45. The company, through the Engineer In Charge, shall have full powers to reject any materials or work due to a defect therein for not conforming to the required specification, or for materials not being of the required quality and standard or for reasons of poor workmanship or for not being in accordance with the sample approved by him. The contractor shall forthwith remedy the defect/replace the materials at his expense and no further work shall be done pending such rectification/replacement of materials, if so instructed by the Engineer In Charge.

46. The Engineer In Charge shall be entitled to have tests carried out for any materials, according to the standard practice followed for such tests, other than those for which satisfactory proof has already been furnished by the contractor who shall provide at his expense all facilities which the Engineer In Charge may require for the purpose.

47 The cost of any other tests, if so required by the Engineer In Charge, shall be borne by the contractor only, if the test shows the workmanship or materials not to be in accordance with the provision of the contract or the instruction of Engineer In Charge, but otherwise by the company.

Extra items of work executed will be paid on specific written authorisation of CGM (Civil)/ GM(C)/ CE(C) of the company or Staff Officer (Civil) of the Area provided that the value of such extra items of work when added together is not more than 10% of the contract value and the total gross payment including excess quantity does not exceed the contract value.

48 Balance amount on account of excess quantity and extra items of work executed shall be paid after the deviation estimate / revised estimate regularizing the extra items and excess quantities of work is sanctioned by the competent authority of the company with the concurrence of the Finance Department of the company.

The contractors are required to execute all works satisfactorily and according to the specifications laid down in the contract/ work order. If certain items of work, executed by the contractor, are below specifications, the contractor should re-do them according to the specifications and instructions of EIC and if the contractor fails to rectify the defect within the time and in the manner specified by the EIC, the work shall be got re-done or rectified by the department at the risk and cost of the contractor. Engineer In Charge may accept such work of below specifications provided the department is satisfied with the quality of such works and the strength/ structural safety of such works. In that case Engineer In Charge shall make such deductions for the difference in value, as in his opinion is reasonable and is approved by the accepting authority of the company i.e. CGM(C)/ GM(C)/ CE(C) of the company in this case or any other officer nominated by CGM(C)/ GM(C)/ CE(C) for the purpose.

49. Termination, Cancellation, Suspension and Foreclosure of Contract

The company shall, in addition to other remedial steps to be taken as provided in the conditions of contract be entitled to cancel the contract in full or in part, if the contractor :-

- a) makes default in proceeding with the works with due diligence and continues to do so even after a notice in writing from the Engineer In Charge, then on the expiry of the period as specified in the notice

Or

b) commits default/breach in complying with any of the terms and conditions of the contract and does not remedy it or fails to take effective steps for the remedy to the satisfaction of the Engineer In Charge, then on the expiry of the period as may be specified by the Engineer In Charge in a notice in writing.

Or

c) obtains a contract with the company as a result of ring tendering or other non-bonafide methods of competitive tendering

Or

d) shall offer or give or agree to give any person in the service of the company or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for act/acts of favour in relation to the obtaining or execution of this or any other contract for his company.

Or

e) fails to complete the work or items of work with individual dates of completion, on or before the date/dates of completion or as extended by the company, then on the expiry of the period as may be specified by the Engineer In Charge in a notice in writing.

Or

f) transfers, sublets, assigns the entire work or any portion thereof without the prior approval in writing from the Engineer In Charge. The Engineer In Charge may by giving a written notice, cancel the whole contract or portion of it in default.

50. Additional Responsibilities of the Contractor(s)

The contractor / contractors shall employ only competent, skillful and orderly men to do the work. The Engineer In Charge shall have the right to ask the contractor/ contractors to remove from the work site any men of the contractor/contractors who in his opinion is undesirable and the contractor/contractors will have to remove him within 3 (three) hours of such orders.

The contractor shall maintain all records as per the provision made in the various statutes including Contract Labour (Regulation & Abolition) Act, 1970 and the Contract Labour (Regulation & Abolition) Central Rules, 1971, Minimum Wages Act, Workmen Compensation Act etc. and latest amendment thereof. Such records maintained by the contractor shall be opened for inspection by the Engineer In Charge or by the nominated representative of the Principal Employer.

The contractor/ contractors shall provide facilities for the sanitary necessities of all persons employed on the work shall be constructed and maintained in the number, manner and place approved or ordered by the Engineer In Charge. The contractor/contractors shall vigorously prohibit committing of nuisance at any other place. Cost of all works under this item shall be covered by the contractor/contractor's tendered rates.

The contractor/contractors shall furnish to the Engineer In Charge or his authorised representative with work reports from time to time regarding the contractor / contractors organisation and the progress made by him / them in the execution of the work as per the contract.

51. All taxes, whether Local, Municipal, Provincial or Central etc. and cess, royalties etc. are payable or may become payable during the entire periods of contract, shall be to the contractor/contractors account and shall be deemed to have been included in the tender for the work to be executed by him/them.

The contractor / contractors shall make his / their own arrangement for all materials, tools, staff and labourer required for the contract, which shall include cost of lead, lift, loading, unloading, railway freight, recruiting expenses and any other charges for the completion of the work to entire satisfaction of the company. The contractor / contractors shall make their own arrangement for carriage of all materials to the work site at his/their own cost.

52. The work shall not be sublet to any other party, unless approved by Engineer In Charge, in writing.

53. The contractor / contractors shall not pay less than the minimum wages to the labourers engaged by him/them as per Minimum Wages Act or such other legislation or award of the minimum wage fixed by the respective State Govt. or Central Govt. as may be in force.

The contractor shall at all times during the tenure of the contract indemnify the company against all claims, damages or compensation under the provision of the Workmen's Compensation Act and shall take insurance policy covering all

risk, claims, damages, or compensation payable under the Workmen's Compensation Act or under any other law relating thereto.

54. On receipt of Letter of Acceptance of Tender / Work Order the contractor shall forthwith Register and obtain License from the competent authority under the Contract Labour (Regulation & Abolition) Act 1970, the Contract Labour (Regulation & Abolition) Central Rules, 1971 and submit certified copies of the same to the Engineer In Charge and the Principal Employer.

55. The contractor shall be registered with the concerned State Govt. and the Central Govt. in respect of Sales Tax Act and the certificate having details of Registration No., period of validity etc. should be submitted to the Engineer In Charge.

56. Defects Liability Period:

In addition to the defect/s to be rectified by the contractor as per terms of the contract/ work order, the contractor shall be responsible to make good and remedy at his own expense the defect/s mentioned hereunder within such period as may be stipulated by the Engineer In Charge in writing :

a) Any defect/defects in the work detected by the Engineer In Charge within a period of 6 (six) months from the date of issue of completion certificate.

b) In the case of building works or other works of similar nature any defect in the work detected by the Engineer In Charge within a period of 6 (six) months from the date of issue of completion certificate or before the expiry of one full monsoon period i.e. June to October whichever is later in point of time.

57. A programme shall be drawn up by the contractor and the Engineer In Charge for carrying out the defects by the contractor detected within the defect liability period and if the contractor fails to adhere to this programme, the Engineer In Charge shall be at liberty to procure proper materials and carry out the rectifications in any manner considered advisable under the circumstances and the cost of such procurement of materials and rectification work shall be chargeable to the contractor and recoverable from any of the pending dues of the contractors.

The defect liability period can be extended by the company on getting request from the contractor only for valid reasons.

There will be no defect liability period for works like Grass Cutting, Jungle Cutting, Surface Dressing & any other work of similar nature to be decided by the Engineer in Charge.

58. *It is incumbent upon the contractor to avoid litigation and disputes during the course of execution. However, if such disputes take place between the contractor and the department, effort shall be made first to settle the disputes at the company level.*

The contractor should make request in writing to the Engineer-in-charge for settlement of such disputes/claims within 30 (thirty) days of arising of the cause of dispute/claim failing which no disputes/claims of the contractor shall be entertained by the company.

59. *If differences still persist, the settlement of the dispute with Govt. Agencies shall be dealt with as per the guidelines issued by the Ministry of Finance, Govt. of India in this regard. In case of parties other than Govt. Agencies, the redressal of the dispute may be sought in the court of Law.*

60. SAFETY MEASURE- The contractor shall make all adequate arrangements for the safety of the workmen at his own cost during execution of work.

61 COMPLIANCE OF LABOUR LAWS

The contractor / contractors shall not pay less than the minimum wages to the labourers engaged by him/them as per Minimum Wages Act or such other legislation or award of the minimum wage fixed by the respective State Govt. or Central Govt. as may be in force.

The contractor shall at all times during the tenure of the contract indemnify the company against all claims, damages or compensation under the provision of the Workmen's Compensation Act and shall take insurance policy covering all risk, claims, damages, or compensation payable under the Workmen's Compensation Act or under any other law relating thereto.

62. We have read the tender document and understood all provisions and specifications in totality. All terms and conditions are acceptable to us. We do not have any terms and conditions of our own.

63. The terms and conditions as mentioned in the tender document are only indicative. For any other matter not mentioned in this tender/ Quotation document the guidelines of CIVIL ENGINEERING MANUAL of `COAL INDIA LIMITED` shall be referred.

Signature of the tenderer as
Token of acceptance

Seal :

Date :

INSTRUCTION TO THE BIDDERS

1. The Bidders are supposed to visit and examine the site of work, at their own cost and risk, and obtain all information that may be necessary for participating in the tender and entering into contract.
2. The Bidders are advised to study this document in detail and understand all provisions.
2. **Place of deposit of Tender Document :**
 - a) **At Office of Area Civil Engineer , Katras area, P.O.- Sijua, Dhanbad or**
 - b) **At CISF post near Koyla Bhawan Gate, Koyala Nagar, BCCL, Dhanbad**
 - c) **Office of Astt. Commandant, CISF camp, Angarpathara in Box marked Katras Area.**
4. **On opening of Part-I of the tenders, the following shall only be checked for deciding eligibility for opening of Price Bids (Part-II)**

Works value upto Rs 5.00 lakhs

- (i) Earnest Money Deposit in the form of Demand Draft on nationalised bank/ scheduled Bank acceptable to the company in favour of Bharat Coking Coal Limited.
- (ii) **Photo copy of Permanent Income Tax Account Number (PAN).**
- (iii) Particulars of Registration with appropriate Sales Taxes Authorities with its validity on the date of receipt of tender duly attested by a Gazetted officer of Govt. (state / Central)
- (iv) Affidavit regarding genuineness of the papers submitted and information furnished duly Authenticated on stamp paper by Notary (as per format given.)
- (v) Only the proprietor or attorney holder/ Authorised signatory in case of partnership firm should sign the tender document.
- (vi) The bidders would give a declaration that they have not been banned or delisted by any Govt or Quasi-Govt. Agencies or PSU's.
- (vii) Proof of experience as per NIT- Completion certificate/ Copy of final bill etc.

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Process For Evaluation of Tenders

- (i) Tender Document shall be issued to intending bidder on request and production of cost of Tender document as stipulated in NIT.
- (ii) Tenders shall be submitted either in single Part or in two Parts as stipulated in NIT in the tender box placed in the office of the Area Civil Engineer/ Katras or as specified in NIT within the scheduled date and time.
- (iii) Part-I of the tenders will be opened in Presence of attending bidders by duly constituted committee. The Part-II (Price bid) of all the bidders shall be sealed in a separate cover which would be kept in safe custody
- (iv) Part-I of the tenders shall be evaluated on scrutiny of Papers/Documents submitted by the tenderers along with the tenders in terms of eligibility criteria as mentioned in the NIT/ Tender document/ instruction of bidders of NIT. The bidders who fail to fulfill eligibility criteria shall not be entitled for opening of their price bid. Bidders should also note that documents submitted along with the tender shall be final. No further correspondence with regard to completeness of documents submitted shall be made; supplementary documents shall not be accepted unless they are asked for by the company.
- (v) Part-II (Price bid) of those bidders who fulfills the eligibility criteria shall be opened only, on scheduled date and time with intimation to the eligible bidders. Tenders submitted shall be the property of the company; Un-opened Price bids of the Company shall have no obligation to return the same to the tenderer.
- (vi) The overall lowest tenderer shall be considered for award of the work. Being lowest in any Part of the tender shall be of no consequence and such tenders shall not have any claim for award of Part work.
- (vii) After observing the above formalities TCR would be processed as the case may be as per the guide line of CIVIL ENGINEERING MANUAL.

XXXXXXXXXXXXXXXXXX

NON JUDICIAL STAMP PAPER OF RS.5/-

AFFIDAVIT

1. I, Partner/Legal
Attorney/Proprietor/Accredited Representative of M/S
..... solemnly declare that :

2. I/We are submitting tender for the work : ``
..... ``
.....
against Tender Notice No.
Dtd.

3. My self or Our partners do not have any relative working in BCCL.
I / We do have any relative working in BCCL-
(Please strike off which is not applicable.)

4. All information furnished by me/us in respect of fulfillment of eligibility criteria and information given in this tender
is complete, correct and true.

5. All documents / credentials submitted along with this tender are genuine, authentic, true and valid.

6. If any information or document submitted is found to be false/incorrect, department may cancel my/our Tender
and action as deemed fit may be taken against me/us including termination of the contract, forfeiture of all dues
including Earnest Money and blacklisting of our firm and all Partners of the firm etc.

7. None of the partners of the firm has either individually or collectively been involved in criminal offences.

Seal of Notary

Signature of the Tenderer

Date -

DECLARATION

I / Wehereby declare that our firm (Name of the Firm & Address)

.....

have not been banned or delisted by any State Government or Central Government or Quasi Government Agencies or
Public Sector Undertakings.

Signature of the Bidder
& Seal of firm

XXXX XXXXXX

TENDER DOCUMENT
PART – II (PRICE BID)

- 1) Name of the work : Repairing & maintenance of R.K Sub-Station Bansjora (Loyabad)
under Katras Area.
- 2) N.I.T Reference : BCCL/GM/IV/Civil/Tender/13-14/3716
dated 11.07.2013
- 3) Name of Contractor :
- Address of the Contractor :
- 4) Date of Receipt of Tender : 31.07.2013
- 5) Date of opening of Part –II : To Be Communicated later
- 6) Documents issued : Bill of Quantity
To Tenderers

Signature of the Officer,
Issuing Authority

Bill of Quantity for the Work: - Repairing & maintenance of R.K Sub-Station Bansjora (Loyabad) under Katras Area.

Sl	Description of Items	Unit	Quantity	Rate ₹	Amount ₹
1.	Distempering with oil bound washable distemper of approved brand and manufacture to give an even shade : Old work (one or more coats)	Cum	908.00	23.40	21247.20
2.	White washing with lime to give an even shade : Old work (two or more coats)	Sqm	85.00	7.05	599.25
3.	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade : One or more coats on old work.	Sqm	394.00	35.20	13868.80
4.	Finishing walls with water proofing cement paint of required shade : Old work (one or more coats @ 2.20 kg/10 sqm) complete.	Sqm	587.00	28.40	16670.80
5.	Colour washing two & more coat	Sqm	736.00	9.66	7109.76
6.	12 mm. Cement plaster (1:6)	Sqm	60.00	112.50	6750.00
7.	Renewing glass panes, with putty and nails wherever necessary including racking out the old putty: Float glass panes of thickness 4 mm	Sqm	23.00	585.20	13459.60
8.	Supplying and fixing rolling shutters of approved make, made of required size M.S. laths, interlocked together through their entire length and jointed together at the end by end locks, mounted on specially designed pipe shaft with brackets, side guides and arrangements for inside and outside locking with push and pull operation complete, including the cost of providing and fixing necessary 27.5 cm long wire springs manufactured from high tensile steel wire of adequate strength conforming to IS: 4454 -part 1 and M.S. top cover of required thickness for rolling shutters. 80x0.90 mm M.S. laths with 0.90 mm thick top cover.	Sqm	12.50	1476.90	18461.25
				SubTotal ₹	98166.66

Continued-page-II

				BF	98166.66
Sl	Description of Items	Unit	Quantity	Rate ₹	Amount ₹
9.	Providing and fixing in position collapsible steel shutters with vertical channels 20x10x2mm and braced with flat iron diagonals 20x5mm size, with top and bottom rail of T-iron 40x40x6mm, with 40mm dia steel pulleys, complete with bolts, nuts, locking arrangement, stoppers, handles, including applying a priming coat of approved steel primer.	Sqm	2.60	4234.25	11009.05
10.	Demolishing brick work manually/ by mechanical means including stacking of serviceable material and disposal of unserviceable material within 50 metres lead as per direction of Engineer-in-charge. In cement mortar	Cum	1.00	566.60	566.60
11.	Providing and fixing P.V.C. low level flushing cistern with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete. 10 litre capacity - White	each	1.00	831.90	831.90
12.	Providing and fixing mirror of superior glass (of approved quality) and of required shape and size with plastic moulded frame of approved make and shade with 6 mm thick hard board backing : Rectangular shape 453x357mm	each	2.00	593.30	1186.60
13.	Providing and fixing brass bib cock of approved quality : 15 mm nominal bore	each	2.00	205.60	411.20
14.	Providing and fixing brass stop cock of approved quality : 15 mm nominal bore	each	2.00	205.60	411.20
				Total ₹	1,12,583.21

(.....) % above /below/on the estimated cost
(in words) (In Figure)

Signature of the Tenderer

Signature of the Officer
(Issuing Authority)

Format for Tender Uploading at www.tenders.gov.in

Organisation Name:	BHARAT COKING COAL LIMITED				
Organisation Type:	Public sector Undertakings	Ministry	Ministry of Coal		
Tender Title(*):	- Repairing & maintenance of R.K Sub-Station Bansjora (Loyabad) under Katras Area.				
Tender Ref.No(*):	Ref. No. BCCL/GM/IV/Civil/Tender/13-14/3716 Dated: 11.07.2013				
Product Category(*):	Maintenance of Sub-station				
Sub-Category:	Construction work				
Tender Value (INR if not mentioned) (*):	₹ 1,12,583.21/-	EMD:	₹ 1126/-	Document Cost:	100/-
Tender Type(*):	Open Tender				
Type of Bidding(*):	Single Bid <input type="checkbox"/> Two Bids <input checked="" type="checkbox"/> Yes Three Bids <input type="checkbox"/> Four Bids <input type="checkbox"/>				
Location(*):	At R.K Sub-Station Bansjora (Loyabad) under Katras Area.				
First Announcement Date(*):	11.07.2013				
Public Date on Portal:	Automatic from System	At:			
Last date of document collection(*):	29/07/13	Upto:		5.00PM	
Last Date of Submission(*):	31/07/13	Upto:		3.00 PM	
Opening Date(*):	02/08/13	At:		11.00 AM	
Work Description(*):	Repairing & maintenance of R.K Sub-Station				
Pre Qualification:	As per NIT.				
Pre meet Bid Date:					
Tender Document(#):	Yes				
Corrigendum Document(#):					
Bid Document(#):					
Tech Document(#):					
Sector:	Coal				
State:	JHARKHAND				

Note: (*) * Indicates Mandatory Fields

(#) # Indicates that the file name should be given .it should match with the file name sent by email.

This is to confirm the softcopy of tender documents has been forwarded to EDP[dept through email edp@bccl.gov.in

Signature of Tendering Authority

