



BHARAT COKING COAL LIMITED

A Subsidiary of Coal India Limited

भारत कोकिंग कोल लिमिटेड

(कानून इण्डिया लिमिटेड का एक अंग)

OFFICE OF THE CHIEF GENERAL MANAGER
KUSUNDA AREA ,P.O-KUSUNDA(DHANBAD)

CHECK LIST TO BE ATTACHED WITH THE TENDER

Important Notice : An incomplete offer/bid may be rejected. To aid bidder in submitting the offer a checklist is included in the Bid Document. The bidders must fill this and submit along with their offer in their own interest.

NIT Ref. No. : BCCL/Kus.A.6/Civ-Engg/NIT/11-12/347 Dtd. 09.12.11

Name of work : Const. of drain at 10No. culvert to loco tank, GKCC.

Sl. No.	Particular of completed Tender Documents	Status of Submission (Indicate Yes/No)	Ref. Page No. of Bid
1	Has the bid documents been issued to you		
2	Have you download from BCCL website ?		
3	Application fee/cost of tender documents & declaration if tender documents downloaded from BCCL website		
	i)Have you submit the fee/cost of tender documents cost in the from of DD? (DD should be prepared be for the scheduled closure of sale of tender Documents.)		
	ii)have you submitting the undertaking that you will accept the tender documents as available in the website and your tender shall be rejection if any tampering is there in the tender documents thus submitted ?		
4	Earnest Money		
	i) Earnest money in the form of cash deposit/DD		
	ii) Earnest money in the form of BG as per the format provided on the tender documents with validity as per NIT requirement.		
5	Eligibility Criteria		
	i) Work Experience/ Completion certificate/certificates of similar works as per NIT requirement		
	ii) Financial turnover certificate as per NIT requirement		
	iii) Documents/certificate for calculation of Assessed Available Bid Capacity as per the requirement of NIT (*Bid Capacity is applicable for work with Estimated cost more then Rs. 1 Crore)		
6	Other documents to be submitted along with tender		
	i) Copy of Pan Card		
	ii) Copy of sale Tax/Vat clearance certificate (Sale tax clearance certificate should be valid on date of receipt of tender & shall be attested by Gazatted officer		
	iii) Affidavit on Non- Judicial stamp paper or Non Judicial Adhesive Stamp as per the Performa provided in the Tender Document		
	iv) Declaration as per Performa provided tender document		
	v) Copy of registration partnership deed/joint venture Agreement as the case may be		
	vi) Original "Power of Attorney" in case person other than the tender has signed the tender Documents		
	vii) Form of EFT (Electronic Fund Transfer) ECS (Electronic Clearing System) as per tender document		
7	Whether all the documentary evidences are duly attested by Gazetted officer or self attested		
8	Whether ass the pages of tender document are duly field, signed and sealed?		
9	Whether all the Price Bid is properly filled as per Tender Document stipulation?		
10	i)Whether DD towards Application Fee/Cost of tender Document, if Tender Document downloaded from BCCL website, kept in separate envelope and dully sealed ?		
	ii) Whether DD cash receipt/BG towards EMD, Kept in a separate envelope and dully sealed?		
	iii) Whether Technical Bid (Part-I) duly sealed as required?		
	iv) Whether Price Bid (Part-II), dully sealed as required?		
	v) Whether all above envelope kept inside one envelope?		

Date.

Signature of Bidder

Name:

Full Address:

Telephone No.

Email Address:

BHARAT COKING COAL LIMITED
(A Subsidiary of Coal India Limited)
Regd. Officer : Koyla Bhawan
OFFICE OF THE CHIEF GENERAL MANAGER
B.C.C.L., KUSUNDA AREA-VI
P.O- KUSUNDA (DHANBAD)

PART – I
(To be submitted in separate envelope)

1. Name of work : Repair & maintenance of room and sump at coal dump colony at GKKC.
.
2. Name of Tenderer :

Address :

Contact No. (Tel / Mob.) :
3. N.I.T. Reference : **BCCL/Kus.A.6/Civ-Engg/NIT-/11-12/347** **Date.09.12.2011**
4. Date of Receipt of tender : From 10.00 A.M. to **3.00** P.M. on **26.12.2011**
5. Date of open of Tender : At **11.00** A.M. on **27.12.2011**
6. Details of E.M.D. : No. Date
7. Money Receipt No. : No Date
(for issue of tender
Paper)
8. Documents issued to Tenderers : i) Tender Notice (3 pages)
ii) Tender documents (pages Numbered from. 1 to 9)

SIGNATURE OF ISSUING OFFICER



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OFFICE OF THE CHIEF GENERAL MANAGER
KUSUNDA AREA .P.O-KUSUNDA(DHANBAD)

Ref. No. BCCL/Kus.A.6/Civ-Engg/NIT/11-12/347

Date : 09.12.2011

NOTICE INVITING QUOTATION

Sealed tender in two parts (Part I & II) on percentage basis are invited from experienced and eligible contractors for the following works:- Repair & maintenance of room and sump at coal dump colony at GKCC.

Estimated cost	Earnest money	Cost of tender paper	Time of completion
Rs.35696.10	Rs- 360/-	Rs- NIL	7 Days

Availability of tender documents

From :- 19.12.2011 to 23.12.2011

Tender documents will be issued on all working days during working hours except on Sundays & holidays. In the event of the specified date for submission/opening of bids being declared a holiday the bids will be received/opened on the appointed time on the next working day. The tender document are also available on Website [www://bccl.gov.in](http://www/bccl.gov.in). and can be down loaded.

Time and date of receipt/opening of tender –

a) **The quotation will be** received on 26.12.2011 from 10.00 AM to 3.00 PM in Tender Box kept at C.I.S.F. Post, near Koyla Bhawan Gate, Koyla Nagar, BCCL, Dhanbad , in the office of Dy Commandant CISF Kusunda Area , at Office of the GM MRS Dhansar and at Office of the GM P.B Area .

b) **The Quotation received will be** opened on 27.12.2011 at 11.00 A.M. in the Office of AGM Kusunda Area.

1) Eligibility criteria:-

a) The intending tenderer must have in its name as a prime contractor experience of having successfully completed similar works during last 7 (seven) years ending last day of month previous to the one in which bid applications are invited (i.e. eligibility period) should be either of the following :-

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost. OR

Two similar completed works each costing not less than the amount equal to 50% of the estimated cost. OR

One similar completed work costing not less than the amount equal to 80% of the estimated cost.

Similar work means :- General Civil works

b) Average annual financial turnover of civil works during the last 3 (three) years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost.

The intending tenderer must submit documentary evidence in support of (1) (a) & (b) above in the form of certified copy of work order, completion certificate, payment certificates/ vouchers etc. indicating the period of work for which the payment has been made, duly signed by him/them.

Note:- (i) Provision under eligibility criteria 1. (a) shall also include those similar work “while considering the value of completed works, the full value of completed works be considered whether or not the date of commencement is within the said seven years period.”

(ii) As per eligibility criteria specified under Sl.No.1(a). Pre-qualification shall be done based on experience of successfully completed works and *not* on experience of work in progress.

- 2) The tender documents can be had from the office of the Area Civil Engineer ,Kusunda Area during the period mentioned above on deposition of requisite cost of tender paper in form of cash or bank draft of Nationalized bank/ scheduled commercial bank approved by Reserve Bank of India in favour of Bharat Coking Coal Ltd., payable at Dhanbad.
- 3) Completed sealed tender documents (Part I & II) should be submitted at the same time.
Part-I shall consist of terms and conditions of the tender, additional terms and conditions if any, technical bid and credentials.
Part-II shall consist of tender documents as sold to the tenderers duly filled in for rates, amounts etc. i.e. price bid.
The Earnest money deposit is to be submitted in a separate Envelope superscribing “Earnest Money Deposit” (Earnest Money to be submitted in form of cash or bank draft of Nationalized bank/ scheduled commercial bank approved by Reserve Bank of India in favour of Bharat Coking Coal Ltd., payable at Dhanbad.)

The bid shall be submitted in three separate envelopes.

Envelope-I should contain E.M.D. and the cost of tender document if down loaded from the website.

Envelope-II should contain Part-I of Tender Document

Envelope-III should contain Part-II i.e. Price Bid.

Thereafter, all the three envelopes should be submitted in one sealed envelope.

The tender will be received on 26.12.2011 from 10.00 AM to 3.00 P.M. at C.I.S.F. Post, near Koyla Bhawan Gate, Koyla Nagar, BCCL, Dhanbad , in the office of Dy Commandant CISF Kusunda Area , at Office of the GM MRS Dhansar and at Office of the GM P.B Area .
will be opened at 11.00 AM. 27.12.2011 in presence of the intending tenderer or their authorized representative in the Office of AGM Kusnda Area .Only part-I will be opened on this date.

The Part-I will be opened only after receipt of EMD and in case of downloaded tender, the cost of tender document too.

The part-II will be opened only after:

The department is satisfied that the criteria fixed are fulfilled i.e. on acceptance of part-I.

- 4) The earnest money is to be deposited as per detail given in the tender documents.
- 5) Sales Tax clearance certificate copy shall be attested by a Gazetted Officer of the Govt. (Central or State) & TIN No..
- 6) The tenderers have to submit Permanent Account No. (PAN) of Income Tax.
- 7) Conditional tenders will not be accepted.
- 8) Issuance of tender documents does not mean that the parties are considered qualified.
- 9) The experience as given in the eligibility criteria should be in the name and style in which tender is filled. The experience in the name of some other firm/company will not be considered for this purpose.

- 10) The validity of the tender will be 120 days from the date of opening price bid or revised price bid if any.
- 11) The management of BCCL reserves right to reject any or all tender or split the work among two or more tenderers without assigning any reasons whatsoever.
- 12) If tender document has been downloaded from the above mentioned website, the tenderers are required to deposit along with their tender, a Bank Draft of any Nationalized / Schedule Commercial Bank approved by Reserve Bank of India payable at Dhanbad exclusively towards the cost of Tender Document for the amount indicated as above, in the envelope as stated at Clause 3 of this NIT. Any Bank Draft, prepared after the scheduled closure of sale of Tender Documents may be liable for rejection.
- 13) The contents of the Tender Documents available in our offices, shall be deemed as authentic .The bidder will be required to submit an undertaking that they will accept the tender document as available in the web-site and their tender shall be rejected if any tampering is there in the tender document thus submitted.
- 14) The bidders are required to fill the format of Electronic Fund Transfer in triplicate which is enclosed with the Detailed Tender Notice.

AREA CIVIL ENGINEER
KUSUNDA AREA

Copy to :-

- 1) Chief General Manager Kusunda Area.
- 2) AGM Kusunda Area
- 3) All CGMs/GMs/Areas/Projects of BCCL.
- 4) G.M. (C) Civil Engineering Department, Koyla Nagar.
- 5) GM(F)/GM(Projects)/GM(Plg.)/GM(Admn.), BCCL, Koyla Bhawan.
- 6) C.V.O., BCCL, Koyla Bhawan
- 7) G.M. (System) – for logging of NIT & Tender documents on Website No. [www://bccl.gov.in](http://bccl.gov.in) at the earliest.
- 8) Inspector I/c, CISF, Koyla Bhawan.
- 9) Builders Association of India, 316 LIG Housing colony Dhanbad, -828113.
- 10) Notice Board.
- 11) Concerned file



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(For Civil Engineering Section)

(GENERAL CONDITION)

1. The tenderers shall quote their rates in figure and words both.
2. Rates quoted should be inclusive of all royalties, taxes such as central sales Taxes Bihar sales tax and income tax etc. and also carriage of all materials to site which have been stipulated to be delivered Ex-Godown.
3. The tenderers must mention in their quotations their sales tax registration No. and PAN No, they should furnish a clearance certificate from the department concerned in respect of payment of income tax and sales tax.
4. The specification in force during the period of construction will be followed during the execution of work except where otherwise provided for in case of such Items of work which is not covered by specification laid down by the Engineer In Charge shall be followed which will be final and conclusive.
5. The undersigned reserves the right to distribute the work amongst more than the contractor in case of distribution of the work proportionate time of completion will be allowed.
6. It must be stated in their quotation (i) what experience they have for execution of similar work in the past with the actual name of places, places of work and the officers with their full address & under whom the execution had been carried out (ii) what plant machineries the contractor themselves possess, or the execution of the work such as concrete mixture Vibrator etc. ? (iii) what technical staff they possess and will employ to execute the work
7. The work will have to be executed as per sanctioned design and drawing and other orders from the competent authority from time to time & no claim will be entertained if the design and drawing are subsequently changed or modified as the tenders have been invited on the basis of rates for the item of work.
8. For departmental work the Contractor will be issued by the department materials as per actual requirement material taken by the contractors in excess of the calculated requirement will be charged at panel rate which will be double of the issued rate the various materials plus 10%.
9. Contractors store Godown in which he will store materials issued by the department for Consumption in the work should be approved by the department proper account of the material at site are to be kept by the contractor. He will always have to give excess to the Company officers for Inspection and verification if and When required.
10. Quantities mentioned in the bill of quantities are approximate and actual measurement of quantity of work executed and valued thereof calculated at the tenders rates for various Item will form the basis of payment, Quantities mentioned for various item of work can be increased or decreased on the decision of the Engineer – In – Charge and nothing extra rate for the same will be paid.
11. No claim will be entertained on ground of calculation of rate for labor materials in the market at any time during the progress of work.
12. The successful tenderer shall arrange for necessary site accommodation and other facilities for the labour and no claim for medical or labour ration or housing accommodation or any other incidental charges will be entertained.
13. The tenderer will satisfy themselves before hand about every thing to the site, materials for issue before submitting tenders no claim or ignorance of any thing will be entertained.
14. The contractor shall initial corrections and modifications and at the end append the total number of such corrections and additions omission to do so may render the quotation liable to rejection.
15. Claim for idle labour due to non availability delayed supply of materials and machineries of design by the company or any other reason will not be entertained.
16. The company will not responsible for lapse of time for non availability of departmental materials for which no claim or damages from the contractor will be entertained.
17. All materials brought to site by motor vehicle other than vehicles belonging to the contractor for this work should be carried by public carrier vehicle use of any other vehicle would be illegal and the contractor will accordingly be responsible for employing vehicle as permission under rules. The Contractor shall observe strictly all MVD rules speed limited down under the rules case of infringement of the traffic rules or any accident committed by vehicle used for the purpose the entire responsibility shall rest with the contractor Road and culvert damaged by such accidents will have to be made good by the contractor at his own cost.

18. A qualified Engineer or overseer to satisfaction of the company will have to be engaged by the contractor.
19. The Contractor shall strictly follow the condition laid down in the minimum wages Act
20. a) The Contractor shall not be entitled to claim any compensation for loss suffered by him on account of failure of delay on behalf of the company in the supply of materials or stores which the company may have under taken to supply where such failure or delay is due to.
 - i. Natural calamities
 - ii. Act of enemies
 - iii. Transportation or procure mental difficulties
 - iv. The circumstances beyond the control of company
- b) In case of such a failure or delay in the supply of materials of store an application by the Contractor within 10 days from the date of failure or delay. Such extension of time shall be granted to the contractor for completion of the work as shall appear to the Engineer. The decision of the engineer as to the extension of time shall have to be accepted by the contractor.
21. Procurement of water will be the entire responsibility of the Contractor and no claim will be entertained for this.
22. The Contractor shall carefully checkup units and rates respectively to avoid occurrence of trouble and if such mistake is pointed out subsequently the same will be summarily rejected
23. No claim will be allowed for demolishing or removing other harmful materials from the steel issued to the Contractor by the department.
24. No claim will be allowed for extra weight of rod of the corresponding sections.
25. The contractor should get the sample of bricks, sand , stone chips, lime shurkhi etc. approved by the Engineer-In-Charge before collection for use in work. the samples in sealed glass jars shall be kept in the custody of the Engineer-In-Charge.
26. The wood used in manufacture of chaukhats , shutters & any other structure should be well seasoned and free from cracks, knots sapwoods etc. and should be got approved by the Engineer-In-Charge before use the work.
27. Providing & fixing of door & window etc. shall be got approved by the Engineer-In-Charge will be in advance before use in work. the contractor shall get the approved fitting and fixing and fixtures mounted on wooden board and always keep at site of work open for inspection and one such mounted board shall be kept in the custody of Engineer-In-Charge.
28. Where not otherwise specified 1/8" thick plain glass parries weighing 24Qz per Sft. Shall be used in all glazed shuttoors.
29. All points of welding in grill etc. must be cleaned smooth and strong. The sample of grill must be got approved by the Engineer-In-Charge before taking up mass manufacture.
30. In case of 'Tee' or 'L' or inverted beam only the rib portion shall be measured for payment purpose
31. All I.C.C plain cement concrete work shall be machine mixed and vibrated where possible.
32. Lime concreted intended for terrsce work shall be machine mixed.
33. The contractor shall take adequate arrangement for the safety of the labourers during execution of the work. he will be responsible for any accident that takes place at his work site and adequate compensation for the same will have to be paid by him as decided by the competent authority.
34. Concrete Mixer vibrators Pumps and other Construction equipment will have to be arranged by the contractor.
35. Railway freight road transport charges, for transport of all materials shall be paid by contractor.
36. Contractor will submit sample of all materials in seated glass jars along with their quotations.

A.S. Bars, joints and L if issued will be in stoke length available in the store and no claim of any kind will be entertained for any wastage. The cutpieces will also be not taken by the company.

Area Civil Engineer
Kusunda Area



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(काल इण्डिया लिमिटेड का एक अंग)

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(ADDITIONAL INFORMATION TO BE FURNISHED BY THE CONTRACTOR)

1. Name of Contractor
2. Father's Name with permanent Address
3. Whether individual Partner ship
Limited Company
4. Postal address of the company/
Proprietor together with
telephone Number etc.
5. In respect of partnership of Ltd.
Company the name of the other
partners/ directors together with
their address.
6. List of the firms/Partnership doing
business in BCCL where the above firm/
Partner direct are connected with.
7. Whether Proprietor Partners/Directors
are Connected with any Employee
working in BCCL if so the Details of
the Employee designation and
Place of working etc.
8. Any contract being arrival
in BCCL by the above firm/Proprietor/
Partnership Ltd. Company in this own
name and if so the details of contract
being executed.
9. Details of sales tax registration number if any.
10. Whether the Proprietor/Partnership firm
company is an income tax assess & if so
the years upto which the last assessment
has been made (income tax of clearance
certificate should be enclosed).

Signature of the Contractor

Area Civil Engineer
Kusunda Area

FOR PAYMENT TO SUPPLIERS/CONTRACTORS**IN TRIPLICATE****PROFORMA FOR COLLECTING PAYMENT THROUGH ELETRONIC MODE INCLUDING ELECTRONIC FUND TRANSFER EFT) & ELETRONIC CLEARING SYSTEM (ECS)****(to be submitted in triplicate)**

1	VENDOR/SUPPLIER/CONTRACTOR/CUSTOMER'S NAME & ADDRESS (with Telephone No. & Fax No.)	
2	PARTICULAR OF BANK ACCOUNT :	
	A. BANK NAME :	
	B. BRANCH NAME : (including RTGS CODE)	
	ADDRESS :	
	TELEPHONE NO AND FAX NO :	
	C. 9- DIGIT CODE NUMBER OF THE BANK & BRANCH (Appearing on the MICR cheque issued on the bank) or 5 digit code No. of SBI	
	D. ACCOUNT TYPE (S.B Account/Current Account OR Cash Credit with code 10/11/13)	
	E. LEDGER NO/LEDGER FOLIO NO	
	F. ACCOUNT NUMBER (CORE BANKING) & STYLE OF ACCOUNT (As appearing on the Cheque Book)	

4. DATE OF EFFECT

I hereby declare that the particulars given above are correct and complete. If the transaction delayed or not effect at all for reasons of incomplete or in correct information, I would not hold the user institution responsible. I have read the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme. Any bank charge levied by the bank of such e-transfer shall be Born by us.

Date :-

(_____)

Signature of the Customer/Vendor
/Supplire/Contractor

Certified that the particular furnished above are correct as per our records.

(_____)

Signature of the Authorized officer
from the Bank

AFFIDAVIT

I,, **Partner/Legal Attorney/Accredited**

Representative of M/s, solemnly declare that.

1. We are submitting tender for the work.
 against tender Notice No.
 **Date.**
2. None of the partner of our firm is relative of employee of Bharat Coking coal Limited.
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this tender is complete, correct and true.
4. All documents/ credentials submitted along with this tender are genuine, authentic, true and valid.
5. If any information and document submitted is found to be false/ incorrect any time, department may cancel my tender and action as deemed fit may be taken against us including termination of the contract, forfeiture of all dues including Earnest money and banning / delisting of our firm and all partner of the firm etc.
6. None of the partners of the firm has either individually or collectively been involved in criminal offences

Signature of the Tenderer,

Date.

Seal of Notary

DECLARATION

**I hereby declare that my/our firm has not been banned or delisted by any
Government or Quassi Government agencies or PSU's.**

Signature of the Tenderer

BHARAT COKING COAL LIMITED
(A Subsidiary of Coal India Limited)
OFFICE OF THE CHIEF GENERAL MANAGER
KUSUNDA AREA P.O-KUSUNDA
(DHANBAD)

PART – II

(TO BE SUBMITTED IN SEPARATE ENVELOPE)

1. Name of work : Repair & maintenance of room and sump at coal dump colony at GKKC.
2. Name of contractor :
Address :
3. N.I.T. Reference : BCCL/Kus.A.6/Civ-Engg/NIT/2011-12/347 dated 09.12.2011
4. Date of Receipt of tender : From 10.00 AM to 3.00 P.M. on **26.12.2011**
5. Date of opening of Part - II : To be communicated later
6. Documents issued to Tenderers : BILL OF QUANTITY – pages:- 1

SIGNATURE OF ISSUING OFFICER

Repair & maintenance of room and sump at coal dump colony at GKKC.					
Sl.No	Description of Item	Unit	Qty	Rate	Amount
1	Cleaning of sump by manual labour up to 50.00m lead –do- complete.	/cum	355.60	37.05	13174.98
2	40mm thick PS flooring –do- complete job.	/sqm	166.72	192.95	22521.12
Total:					35696.10

SYNOPSIS:

I/ We gone through the bill of quantity.

I/ We quote _____ % (_____) above/ below the

estimated cost amounting to Rs. _____

(Rupees _____)

Signature of Contractor

Name of Contractor

Seal & Date