

**Office of the Chief General Manager
Kusunda Area, P.O.- Kusunda (Dhanbad)**

Ref.No. BCCL/A.VI/ADMN/Stationer items/2011/1987

Date: 31-03-2011

NOTICE INVITING TENDER

Last Date and time of submission of Tender paper - 25-04-2011 at 01.00 P.M.
Date and time of opening of Tender - 25-04-2011 at 04:00 PM
Sale of Tender Paper from 18-04-11 to 25-04-11(between 11.00AM to 01.00PM)
Last date of issue of Tender paper - 25-04-2011 upto 01:00 PM
Cost of Tender paper : Rs. 100.00 (Rupees one hundred only)
Ernest money : @2% on Estimate Cost.
Estimated Cost : **Rs. 38,105.60** (Rupees thirty eighty thousand one hundred sixty five) only.

Supply of specified stationery items at Kusunda Area

Terms and conditions:

1. Sealed Tenders to be submitted in two bids – 1) Techno-commercial Bid & 2) Price Bid.
2. Registration certificate of sales tax & clearance certificate for the same should be submitted along-with Techno-commercial Bid.
3. Rate should be F.O.R. destination.
4. Validity of offer should be minimum 120 days.
5. 100% payment will be made after 30 days of acceptance and receipt of materials.
6. Price Bid shall be opened for the tenderers only who's Techno-commercial Bid are found acceptable.
7. The earnest money D.D./ cash in favour of BCCL should be submitted along-with Techno-commercial Bid. Without Ernest money, tender shall liable to be rejected.
8. The tenderer must have their own Press. If required the management may inspect the Press without any notice to know the existence of Press. So you must submit the detailed address of your Press.
9. You will have to submit an affidavit in authentication of the papers/documents submitted by you along-with your Techno-commercial bid.
10. The tender paper is to be issued from the office of the P.M. (Admn.), B.C.C.L., Kusunda Area after payment of the cost of tender paper.
11. Vat No. & Pan No. to be submitted
12. Past experience certificate in any govt. organization to be submitted of similar nature of work.
13. The bidder(s) must have to give their details of relevant Bank A/c. along-with with 9 digits code no. of the Bank & Branch for its payment through electronic mode (proforma available with tender paper).

Further, the management reserves the full right to accept or reject the tenders without assigning any reason what so ever.

The details of items are given below:-

Sl.No.	Description	Qty.
1)	Special type note book with other features.	80 Pcs.
2)	General note book featuring some important information.	80"
3)	Special type pen.	80"

Sr. Manager (Admn.)
Kusunda Area

copy to:-

1. All CGM/GM, All Areas BCCL
2. CVO,BCCL, Koyla Bhawan
3. CGM, Admn., BCCL, Koyla Bhawan
4. Addl. GM/FM/MMP/ All PO(s), Kusunda Area
5. Sr. Cashier, Kusunda Area
6. Notice Board.

