



Bharat Coking Coal Limited
(A subsidiary of Coal India Limited)
Office of the Chief General Manager
Kusunda Area, P.O.- Kusunda (Dhanbad)

Ref.No. BCCL/A.VI/ADMN/PRINT/2010/

Date: 14-10-2010

NOTICE INVITING TENDER

Last Date and time of submission of Tender paper - 08-11-2010 at 3.00 P.M.
Date and time of opening of Tender - 08-11-2010 at 03:30 PM
Last date of issue of Tender paper - 06-11-10 upto 01.00 PM
Cost of Tender paper : Rs. 100.00 (Rupees one hundred only)
Ernest money : @2% on Estimate Cost.
Estimated Cost : Rs. 1,27,195/- (Rupees One lakh twenty seven thousand one hundred ninety five) only.

Supply of Printing materials, Kusunda Area

Terms and conditions:

1. Sealed Tenders to be submitted in two bids – 1) Techno-commercial Bid & 2) Price Bid.
2. Registration certificate of sales tax & clearance certificate for the same should be submitted along-with Techno-commercial Bid.
3. Rate should be F.O.R. destination.
4. Validity of offer should be minimum 120 days.
5. 100% payment will be made after 30 days of acceptance and receipt of materials.
6. Price Bid shall be opened for the tenderers only whose Techno-commercial Bid are found acceptable.
7. The earnest money D.D./ cash in favour of BCCL should be submitted along-with Techno-commercial Bid. Without Earnest money, tender shall liable to be rejected.
8. The tenderer must have their own Press. If required the management may inspect the Press without any notice to know the existence of Press. So you must submit the detailed address of your Press.
9. You will have to submit an affidavit in authentication of the papers/documents submitted by you along-with your Techno-commercial bid.
10. The tender paper is to be issued from the office of the P.M. (Admn.), B.C.C.L., Kusunda Area after payment of the cost of tender paper.
11. Vat No. & Pan No. to be submitted
12. Past experience certificate in any govt. organization to be submitted.

Further, the management reserves the full right to accept or reject the tenders without assigning any reason what so ever.

Contd.pg.no.2/-

The details of printing materials are given below:-

Sl.No	Description of items	Qty.
1	Analysis of coal and coke form ½ FC, 100 sheet in a pad	25 Pads.
2	Contractor bill passing register.500 pages FC size	10 Nos.
3	Form XXVIII 'B' of Road Permit, 500 pages FC size	25 “
4	Bill inward/receipt register, annexure 'A' FC size 300 pages.	05 Regs
5	Register to be maintained by Conc.clerk , FC size 300 pages / Account Annexure 'B' register.	14 “
6	Register for receipt of bill for final payment, FC size 300 pages	05 “
7	Permit to work an electrical system book, ½ FC size 100 sheet in a pad.	10 Bks.
8	Form of appointment of competent person, clause no. 36, ½ FC 100 sheet in a pad.)	10 “
9	SSRI Form , 100 sheet in a pad, ½ FC size.	12 “
10	Work order form, 100 sheet in a pad, ½ FC size.	50 “
11	Allotment chart ,100 sheet in a pad, FC size.	200 ”
12	Debit/credit advance form in different colour (5x3), ½ FC size.	15 “
13	Store requisition issue document, 50x5, different colour , ½ FC size.	300 ”
14	Store requisition cum issue note book , 50x4, in different colour , 1/8 size.	1000”

Note:-

Before submission of tender, the tenderer may also see the sample from our Office and should submit their quotation accordingly as per sample.

Sr. E.S. to CGM/P.M. (Admn.)
Kusunda Area

copy to:-

1. All CGM/GM, All Areas BCCL
2. CVO,BCCL, Koyla Bhawan
3. CGM, Admn., BCCL, Koyla Bhawan
4. Addl. GM/FM/MMP, Kusunda Area
5. Project Officer(s), Kusunda Area.
6. Sr. Cashier, Kusunda Area
7. Notice Board.



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