

# **BHARAT COKING COAL LIMITED**

**Office of the Chief General Manager**

**Lodna Area**

**Ref. No. : BCCL/LA/Admn./Inv. Tender/10/**

**Dated : 08.03.2010**

## **NOTICE INVITING WEB-SITE TENDER**

Please submit on 08.04.2010 your quotation in sealed cover, addressed to the Personnel Manager (Admn.), Lodna Area, BCCL, P.O.-Khas-Jeenagora, Dist.-Dhanbad-828115, with NIT No. & date for supply of Printed Items as per list and specification enclosed, subject to the following terms and conditions :-

### **TERMS AND CONDITIONS :-**

1. Details of work / estimate can be seen in the office of the undersigned during office hours only.
2. Estimated Cost :- Rs. 1,59,000.00 (Rupees One Lac Fifty Nine Thousand Only).
3. Earnest Money :- @2% of the Estimated Amount.
4. Cost of Tender Paper :- Rs. 150.00 (Rupees One Hundred Fifty Only).
5. Sale of Tender Paper :- 6<sup>th</sup> April & 7<sup>th</sup> April 2010.
6. Authority reserves the right to reject any or all the tenders without assigning any reasons what-so-ever.
7. Tender should be free from correction and errors.
8. V.A.T. no. must be printed your offer (VAT extra as applicable).
9. Tender will be received up to 1.00 P.M. on 08.04.2010 and the same will be opened on the same date at 3.00 P.M. in presence of the participants / agencies, present.
10. Offer must be valid from 120 days.
11. Payment will be made 100% within 30 days from the date of receipt and acceptance of stores at site.
12. Materials are required at Lodna Area G. M. Office, P.O.: Khas Jeenagora, Dist.-Dhanbad.
13. Delivery within 21 days of receipt of Purchase Order.
14. Work order / printing items Govt. Organisation must be submitted.
15. Cost of Tender Paper & Earnest Money will be deposited before the Cashier of Lodna Area.
16. Tender Paper will be issued by the undersigned office.

**Personal Manager (Admn.)  
Lodna Area**

### **Distribution :**

1. All CGM/GM, BCCL for display in Notice Board.
2. G. M. (Admn.), BCCL, Koyla Bhawan.
3. G. M. (System), Koyla Bhawan for wide publication on our Website.
4. A.F.M., Lodna Area.
5. All Project Officer, Lodna Area for display in Notice Board.
6. Notice Board, Lodna Area.

Contd.....P/2

: 2 :

**List of Items**

<b>Sl. No.</b>	<b>Description</b>	<b>Quantity</b>
01.	Dak receipt Register 200 folios of each book in Ledger paper with strong Raxine Binding	50 Books
02.	-Do- Despatch register	50 Books
03.	Store requisition 50 x 5 in each books colour paper cover binding with Sl. No.	500 Books
04.	Weighment Register 300 folios in each in Ledger paper with strong leather binding	30 books
05.	Medicine indent book 50 x 4 in colour paper with cover binding and Sl. No.	50 Books
06.	Contractor Bill Book 50 x 3 in colour paper with cover binding and Sl. No.	100 Books
07.	Live application form in ½ FC size inwhite paper 100 seet each	300 pads
08.	Sick ledger register 200 Folios with raxine binding	50 Books
09.	Attendance Register in ledger paper 6 to 5	200 Books
10.	Attendance format in ledger paper FC size 100 sheets in each book	50 Pads

**Personal Manager (Admn.)**  
**Lodna Area**