

BHARAT COKING COAL LIMITED

Office of the Chief General Manager

Lodna Area

Ref. No. : BCCL/LA/Admn./Inv. Tender/10/

Dated : 02.03.2010

NOTICE INVITING WEB-SITE TENDER

Please submit on 02.04.2010 your quotation in sealed cover, addressed to the Personnel Manager (Admn.), Lodna Area, BCCL, P.O.-Khas-Jeenagora, Dist.-Dhanbad-828115, with NIT No. & date for supply of Printed Items as per list and specification enclosed, subject to the following terms and conditions :-

TERMS AND CONDITIONS :-

1. Details of work / estimate can be seen in the office of the undersigned during office hours only.
2. Estimated Cost :- Rs. 2,58,000.00 (Rupees Two Lac Fifty Eight Thousand Only).
3. Earnest Money :- @2% of the Estimated Amount.
4. Cost of Tender Paper :- Rs. 150.00 (Rupees One Hundred Fifty Only).
5. Sale of Tender Paper :- 31st March to 1st April 2010.
6. Authority reserves the right to reject any or all the tenders without assigning any reasons what-so-ever.
7. Tender should be free from correction and errors.
8. V.A.T. no. must be printed your offer (VAT extra as applicable).
9. Tender will be received up to 1.00 P.M. on 02.04.2010 and the same will be opened on the same date at 3.00 P.M. in presence of the participants / agencies, present.
10. Offer must be valid from 120 days.
11. Payment will be made 100% within 30 days from the date of receipt and acceptance of stores at site.
12. Materials are required at Lodna Area G. M. Office, P.O.: Khas Jeenagora, Dist.-Dhanbad.
13. Delivery within 21 days of receipt of Purchase Order.
14. Work order / printing items Govt. Organisation must be submitted.
15. Cost of Tender Paper & Earnest Money will be deposited before the Cashier of Lodna Area.
16. Tender Paper will be issued by the undersigned office.

Personal Manager (Admn.)
Lodna Area

Distribution :

1. All CGM/GM, BCCL for display in Notice Board.
2. G. M. (Admn.), BCCL, Koyla Bhawan.
3. G. M. (System), Koyla Bhawan for wide publication on our Website.
4. A.F.M., Lodna Area.
5. All Project Officer, Lodna Area for display in Notice Board.
6. Notice Board, Lodna Area.

Contd.....P/2

List of Items

Sl. No.	Description	Quantity
01.	Coal Challan 50 x 5 Sets Printed on Pink Colour with Sl. No. & Cover Binding.	300 Books
02.	Store Requisition Issue Document 50 x 5 sets in each book different colour paper with Sl. No. & cover binding.	100 Books
03.	Store receipt Voucher as above	100 Books
04.	Inter Store Transfer Document 50 x 6 as above	100 Books
05.	O. P. D. Register 200 Folio in each register with rulling & rexine binding.	100 Books.
06.	Form-C Register as above	50 Books
07.	Pay Order 50 x 3 sets in each books 1 st copy thick white paper as original 2 nd & 3 rd copy thin paper as duplicate and triplicate	300 Pads
08.	Credit Voucher as above 50 x 3 Pink colour paper	150 Pads
09.	Store Ledger 200 Folio in each register printed on ledger paper with rulling index & numbering reine binding.	50 Books
10.	Store Issue as above	50 Books
11.	HEMM Performance report book (Log book) cron size ledger paper	100 Books
12.	Cash Book Payment 100 x 2 as per sample	100 Books
13.	Cash Book Receipt 50 x 2 as per sample	50 Books

Personal Manager (Admn.)
Lodna Area