

BHARAT COKING COAL LIMITED

(A Subsidiary of Coal India Limited)

Regd. Office : Koyla Bhawan

**OFFICE OF THE GENERAL MANAGER (CIVIL)
CIVIL ENGINEERING DEPARTMENT
KOYLA NAGAR (DHANBAD)**

1. Name of work : Stationary purchase for Civil Engineering Dept., Koyla Nagar, BCCL.
2. Name of contractor :

Address (with Pin Code) :
3. Quotation Ref. No. : BCCL/CED/TC/QTN-5/2011-12/811-35 dtd. 13.05.2011
4. Date of Receipt of Quotation : from 10.00 AM to 3.00 P.M. on 26.05.2011
5. Date of open of Quotation : AT 04.15 P.M. on 26.05.2011
6. Documents Issued
 - i) Quotation Notice : 2 (two) pages
 - ii) Bill of Quantity : 1 (one) page
7. Details of E.M.D. :

SIGNATURE OF ISSUING OFFICER



BHARAT COKING COAL LIMITED

A Subsidiary of Coal India Limited

भारत कोकिंग कोल लिमिटेड

(कोल इण्डिया लिमिटेड का एक अंग)

Civil Engineering Department

Koyla Nagar, Dhanbad - 826 005 (Jharkhand State) India

Ref. No. : BCCL/CED/TC/QTN-5/2011-12/811-35

Date : 13.05.2011

QUOTATION NOTICE

Sealed Quotation on overall Percentage Rate basis are invited from the reputed contractors for the following work and the same will be received from 10.00 AM to 3.00 P.M. on **26.05.2011 and opened at 4.15 P.M. on the same day at the office of the General Manager (Civil), Civil Engg. Deptt., HQ., BCCL, Koyla Nagar, Dhanbad** in the presence of intending tenderers or their authorized representatives. B.O.Q. for the job can be obtained from the office of the GM (Civil), CED, Koyla Nagar during working hours from **20.05.2011 to 24.05.2011**. The Quotation is also available on Website <http://bccl.cmpdi.co.in> and can be downloaded. The other documents such as General terms & conditions and responsibility of the contractors, additional safety measures etc. also can be seen in the office of GM (Civil), Civil Engineering Department, Koyla Nagar on any working day which will be applicable to the contract. The details of works are given below:-

Name of work	Estimated cost	Earnest money	Time of completion
Stationary purchase for Civil Engineering Deptt., Koyla Nagar, BCCL.	₹ 11,988.14	₹ 150.00	10 (ten) days

No materials will be issued by the department for this work. The Quotation to be submitted in single Part. No tender without Earnest Money will be acceptable.

The tenderers have to submit Permanent Account Number of Income Tax (PAN No.) & TIN No.

Chief Manager (Civil) TC

Distribution:-

- 1) CGM/GMs of all Areas of BCCL – for display in Notice Board.
- 2) G.M.(Civil), CED, Koyla Nagar.
- 3) Chief Manager (Civil) W/S, CED
- 4) Chief Manager (Civil) EC, CED
- 5) Chief Manager (Personnel), CED, Koyla Nagar.
- 6) Sr. Manager (Finance), CED, Koyla Nagar.
- 7) Manager (Civil) TC, CED
- 8) Dy Manager (Finance), CED
- 9) Notice Board.
- 10) Concerned File
- 11) Tender Cell, CED

Security Deposit

4.1.1 Security Deposit shall consist of two parts;

- a) Performance Security to be submitted at award of work and
- b) Retention Money to be recovered from running bills.

The security deposit shall bear no interest.

4.1.2 Performance Security should be 5% of contract amount and should be submitted within 28 days of receipt of LOA by the successful bidders in any of the form given below

- a Bank Guarantee in the form given in the bid document
- Govt. Securities, FDR or any other form of deposit stipulated by the owner
- Demand Draft drawn in favour of Bharat Coking Coal Limited on any Scheduled Bank payable at its Branch at Dhanbad.

The Earnest Money/ Bid Security deposited in the form of Bank Guarantee shall be discharged when the Bidder has signed the Agreement and furnished the required Performance Security/ Security Deposit. The bid security deposited in the form of Demand draft/ cash shall be adjusted against the security deposit.

If performance security is provided by the successful bidders in the form of bank guarantee it shall be issued either -

- (a) at Bidder's option by a nationalized/ Scheduled Indian Bank or
- (b) by a foreign bank located in India and acceptable to the employer.
- (c) the validity of the Bank Guarantee shall be for a period of one year or ninety days beyond the period of contract, whichever is more.

Failure of the successful bidder to comply with the requirement as above shall constitute sufficient ground for cancellation of the award of work and forfeiture of the bid security.

4.2.1 All running on account bills shall be paid at 95% (ninety five percent) of work value. This 5% (five percent) deduction towards Retention Money will be the second part of security deposit.

4.2.2 . 5% Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects). Retention Money should be refunded after issue of No Defect Certificate. Retention Money should be deducted at 5% from running bills.

4.3 The Bank Guarantee towards security deposit shall be acceptable only for values above Rs.50, 000/- and the Bank Guarantee shall also be valid for a minimum period of one year or ninety days beyond the period of contract, whichever is more.. Bank Guarantee is to be submitted in the format prescribed by the company. Bank Guarantee shall be irrevocable and will be from amongst the list of Banks (Scheduled Banks) provided in the bid document.

4.4 The Company shall be at liberty to deduct/appropriate from the security deposit such sums as are due and payable by the contractor to the company as may be determined in terms of the contract, and the amount appropriated from the security deposit shall have to be restored by further deduction from the contractors subsequent on account running bills, if any.

The refund of security deposit shall be subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.

4.5 On completion of the entire work and issue of defect liability certificate (taking over certificate with a list of defects) by the Engineer-in-charge, one half of the security deposit remaining with the company shall be refunded. The other half shall be refunded to the contractor after issue of No Defect Certificate by the Engineer-in-Charge. on the expiry of Defect Liability Period of six months , subject to the following conditions:

a) Any defect/defects in the work, if detected after issue of defect liability certificate is/are rectified to the satisfaction of the Engineer-in-Charge within the said period.

b) In the case of building work or other work of similar nature, the refund shall be made on the expiry of the said six months period or at the end of one full monsoon period i.e. June to September, whichever is later in point of time and any defects such as leakages in roof, effloresces in walls, dampness, defects in drainage etc. should be rectified to the satisfaction of Engineer-in-Charge.

**BILL OF QUANTITY FOR "STATIONARY PURCHASE FOR CIVIL ENGINEERING DEPT.,
KOYLA NAGAR, BCCL."**

Sr. No.	Name of the Item	Quantity	Rate (₹)	Amount (₹)
1	Arch File	5 Nos.	55.51	277.55
2	Flat File	50 Nos.	13.34	667.00
3	Tag File Plastic Coated	200 Nos.	10.01	2002.00
4	Board File	30 Nos.	10.92	327.60
5	Ruled Register No. 14	50 Nos.	40.95	2047.50
6	Xerox Paper A4 Size	20 Rim	131.95	2639.00
7	Ruled Paper	3 Rim	227.50	682.50
8	White Paper	2 Rim	218.40	436.80
9	Envelope (Standard) 11"x5"	300 Nos.	0.82	246.00
10	Envelope (Small) 10"X4.5"	500 Nos.	0.73	365.00
11	Cloth Lined Envelope (Small) 12"x16" 50	10 Nos.	6.37	63.70
12	Cloth Lined Envelope (Big) Full File Size 50	10 Nos.	10.01	100.10
13	Plastic Folder (L-Folder)	10 Nos.	15.47	154.70
14	Gum (Fevi Gum)	10 Nos.	4.55	45.50
15	Stamp Pad	5 Nos.	17.29	86.45
16	Alpines	5 Pkt	18.20	91.00
17	Stapler Machine No. 10 (Kores)	10 Pkt	4.55	45.50
18	Gigjige Ruled Register 28 Mita	2 Nos.	644.00	1288.00
19	Whitener (Eraz-ex)	4 Nos.	19.11	76.44
20	Punch Machine	5 Nos.	54.60	273.00
21	Scale 12" (PVC)	3 Nos.	9.10	27.30
22	Pencil	2 Pkt	22.75	45.50
Total (₹)				11,988.14

Synopsis:-

I/ We Quote % (.....) Above/ Below
the Estimated Cost amounting to ₹
(Rupees)

Signature of Contractor

Name of Contractor
Seal & Date