BHARAT COALING COAL LIMITED  
(A Subsidiary of Coal India Limited)  
Office of the General Manager, Poonkhali Balihari Area  
PO: Kusundra  
Dist: Dhanbad

Ref.No. OM(PHA)/Admn./Stationary/2008-09/2.3.5  
Date: 12.12.09

TENDER NOTICE

Sealed tender are invited for supply of Stationary materials for Poonkhali Balihari Area as details below:

(1) Last Date and Time of Submission of Tender Paper  
   05.01.2010 (4:00 PM)

(2) Date and Time of opening of Tender  
   05.01.2010 (4:30 PM)

(3) Date of issue of Tender Papers  
   28.12.09 to 02.01.10

(4) Cost of Tender Paper  
   Rs. 100.00 (Rupees One Hundred only)

(5) Earnest Money (2% of Estimated value)  
   Rs. 1900.00 (Rupees One thousand Nine Hundred only)

(6) Estimated Value  
   Rs. 94321.44 (Ninety Four Thousand Five Hundred Twenty One and paisa Forty Four only)

The list of required Stationary Materials with Quantity is as under-

<table>
<thead>
<tr>
<th>SL.No.</th>
<th>Description of Items</th>
<th>Quantity Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Register Calico 384 Pages (Good Quality)</td>
<td>100 Pcs</td>
</tr>
<tr>
<td>2</td>
<td>--do-- 285 pages</td>
<td>200 Pcs</td>
</tr>
<tr>
<td>3</td>
<td>Register Ordinary 288 Pages</td>
<td>300 Pcs</td>
</tr>
<tr>
<td>4</td>
<td>--do-- 194 Pages</td>
<td>200 Pcs</td>
</tr>
<tr>
<td>5</td>
<td>Type carbon 210/330</td>
<td>100 Pcs</td>
</tr>
<tr>
<td>6</td>
<td>Pencil carbon 210/330</td>
<td>100 Pcs</td>
</tr>
<tr>
<td>7</td>
<td>Stamp pad ink</td>
<td>20 sets</td>
</tr>
<tr>
<td>8</td>
<td>Duplicating machine ink</td>
<td>20 Tubes</td>
</tr>
<tr>
<td>9</td>
<td>Type paper 1/6 size</td>
<td>100 Pcs</td>
</tr>
<tr>
<td>10</td>
<td>--do-- 1/2 size</td>
<td>100 Pcs</td>
</tr>
<tr>
<td>11</td>
<td>--do--</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Paper Envelope of 11/5 Size (Craft)</td>
<td>5000 Pcs</td>
</tr>
<tr>
<td>13</td>
<td>Paper pin 100 gm pts</td>
<td>200 boxes</td>
</tr>
<tr>
<td>14</td>
<td>James clip</td>
<td>200 boxes</td>
</tr>
<tr>
<td>15</td>
<td>Duplicating paper</td>
<td>50 Pcs</td>
</tr>
<tr>
<td>16</td>
<td>Eres-ex</td>
<td>50 Pts</td>
</tr>
</tbody>
</table>

TERMS & CONDITIONS:

1. Sealed Tenders to be submitted in two bids - 1) Techno-commercial Bid & 2) Price Bid. On the due date of tender opening, only Technical Bid will be opened.

2. Price Bid shall be opened for the tenders only whose Techno-commercial bid and samples are found acceptable.

3. The opening date of price bid will be informed letter on.

4. Registration certificate of sales tax should be submitted alongwith Techno-commercial Bid.

5. The intending tenderer must have in its name as a prime supplier experience of similar work during last years for which tender are invited.

6. A undertaking should be submitted by tenderer that his firm is not convicted/ blacklisted by BCCL.

7. All samples/papers should be signed by tenderer along with seal of firm with full specification including name of manufacturer on sample.

8. Samples are on "no return basis" These are to be submitted alongwith Techno-commercial Bid concerned. 1 no. of all items to be given as sample.

9. Rate should be F.O.R. destination.

10. Validity of offer should be minimum 120 days.

11. 100% payment will be made after 30 days of acceptance and receipt of materials

12. The money receipt of earnest money should be submitted alongwith Techno-commercial Bid. Without Earnest Money, tender shall liable to be rejected.

Further, the management reserves the full right to accept or reject the tenders without assigning any reason whatsoever.

Distribution:

1. The General Manager, P.B.Area
3. The Area Finance Manager, P.B.Area
4. Area Manager (E&M), P.B.Area
5. All PM (Admn.), for All Areas – with a request to kindly circulate this tender notice through their Notice Board.

Copy to General Manager (Admn.), BCCL, Koyla Bhanwar.