

Ref.No. GM(PBA)/Admn./Stationary/2008-09/ 1235

Date: 17.12.09
15

TENDER NOTICE

Sealed tender are invited for supplied of Stationary materials for **Putki Bahihari** Area as details below:

- | | | | |
|-----|--|---|--|
| (1) | Last Date and time of submission of Tender paper | - | 05.01.2010 (4:00 PM) |
| (2) | Date and Time of opening of Tender | - | 05.01.2010 (4:30 PM) |
| (3) | Date of issue of Tender Papers | - | 28.12.09 to 02.01.10 |
| (4) | Cost of Tender Paper | - | Rs. 100=00 (Rupees One Hundred only) |
| (5) | Earnest Money (2% of Estimated value) | - | Rs 1900.00(Rupees One thousand Nine Hundred only) |
| (6) | Estimated Value | - | Rs. 94521.44(Ninety Four Thousand Five Hundred Twenty One and paise Forty Four only) |

The list of required Stationary Materials with Quantity is as under:-

Sl.No.	Description of Items	Quantity Required
1	Register Calico 384 Pages (Good Quality)	100 Pcs
2	---do--- 288 pages - do -	200 Pcs
3	Register Ordinary 288 Pages -do-	300 Pcs
4	--- do--- 194 Pages - do -	200 Pcs
5	Type carbon 210/330 - do -	100 Pkts
6	Pencil carbon 210/330 - do -	100 Pkts
7	Stamp pad ink - do -	20 pots.
8	Duplicating machine ink - do -	20 Tubes
9	Type paper 1/4 size - do -	100 Pkts
10	-do- 1/6 size - do -	100 Pkts
11	- do - 1/2 size - do -	100 Pkts
12	Paper Envelope of 11/5 size (Craft) -do-	5000 Pcs
13	Paper pin 100gm pkts - do -	200 boxes
14	James clip - do -	200 boxes
15	Duplicating paper - do -	50 Pkts
16	Erez-ex - do -	50 Pots

TERMS & CONDITIONS:

- Sealed Tenders to be submitted in two bids - 1) Techno-commercial Bid & 2) Price Bid. On the due date of tender opening, only Technical Bid will be opened.
- Price Bid shall be opened for the tenderers only whose Techno-commercial Bid and samples are found acceptable.
- The opening date of price bid will be informed letter on.
- Registration certificate of sales tax should be submitted alongwith Techno-commercial Bid.
- The intending tenderer must have in its name as a prime supplier experience of similar work during last years for which tender are invited.
- A undertaking should be submitted by tenderer that his firm is not convicted/ blacklisted by BCCL.
- All samples/papers should by signed by tenderer along with seal of firm with full specification including name of manufacturer on sample.
- Samples are on "no return basis" These are to be submitted alongwith Techno-commercial Bid concerned. 1 no. of all items to be given as sample.
- Rate should be F.O.R. destination.
- Validity of offer should be minimum 120 days.
- 100% payment will be made after 30 days of acceptance and receipt of materials
- The money receipt of earnest money should be submitted alongwith Techno-commercial Bid. Without Earnest Money, tender shall liable to be rejected.

Further, the management reserves the full right to accept or reject the tenders without assigning any reason what-so-ever.

Personnel Manager, Admn.
P.B.Area, BCCL
PO: Kusunda, Dhanbad

Distribution:

- The General Manager, P.B.Area
- Notice Board, P.B.Area Office / Gopalichak / Bhagaband / Pootkee/ P.B.Project/KB.10-12 Pits/ SB.5-7 Pits / HMP / Kenduadih Colliery.
- The Area Finance Manager, P.B.Area
- Area Manager (E&M), P.B.Area
- All PM (Admn.), for All Areas - with a request to kindly circulate this tender notice through their Notice Board.
- PRO, BCCL - With a request to publish this NIT be put on the company website, the downloading facility should be available during the period of sale of tender paper and arrange to publish in newspapers.

Copy to: General Manager (Admn.), BCCL, Koyla Bhawan