BHARAT COKING COAL LIMITED  
(A SUBSIDIARY OF COAL INDIA LIMITED)  
OFFICE OF THE DEPUTY CHIEF MEDICAL OFFICER  
REGIONAL HOSPITAL BHULI  
P.O.-BHULI, DIST.-DHANBAD-828104

Ref: No. RHB/Dy. CMO/Tender/2008/1966       Dated :- 22-12-2008

TENDER NOTICE

Sealed tenders are invited from bonafide, reputed, competent and resourceful commercial Vehicle operating firms/Parties for engagement of following types of Vehicles on hire basis (without POL) for official use by Regional Hospital, Bhuli in B.C.C.L. as per details available in Tender documents.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Type of Vehicle</th>
<th>Specification</th>
<th>Fuel Consumption</th>
<th>No. of Vehicles Requires</th>
<th>Duty Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Maruti Omni Ambulance</td>
<td>Engine Capacity 800 CC</td>
<td>14 Km/Ltr</td>
<td>1 (One )</td>
<td>24 Hrs.</td>
</tr>
</tbody>
</table>

a) The estimated amount of Tender is Rs.3,05,300/-

b) The Cost of Tender documents is Rs 250/- (Rupees Two hundred and fifty only) (Non Refundable). The cost of Tender document has to be paid in the form of a demand draft of a Nationalized Bank payable to Bharat Coking Coal Ltd. at Dhanbad.

c) The requisite amount of earnest money is Rs. 3,053/- (Rupees Three Thousand and fifty three only ) per Vehicle. The earnest money has to be paid in the form of a demand draft of a Nationalized Bank payable to Bharat Coking Coal Ltd. in Dhanbad.

d) Period of Contract will be 2 (Two) years

e) eligibility Criteria :-

(i) Vehicles permitted to be deployed on hire as per M.V. Act only be offered for this purpose i.e. the Vehicles which are registered for commercial use, However in case of successful bidders, whose Vehicles is not registered as commercial vehicles as per MV Act, will be issued “Letter of Acceptance”
(LOA) initially with the condition that they must get their vehicle registered as commercial vehicles within a period of one month failing which their LOA will be cancelled. Final work order, in such cases, will be issued only on production of commercial papers of the vehicles. In case tenderer desires to deploy new vehicles, he should submit bank/manufacturer’s finance arrangement. Also an undertaking from the dealer of the motor vehicles be submitted that they will deliver the vehicles within one month from the placement of the order.

(ii) Vehicles are required to be road worthy and in good running condition and should not be more than 05 (five) years old on the date of submission of tender. Date of original registration will be the deciding factor to determine the age of the vehicle. Copy of the original Registration Certificate must be submitted along with the tender for new vehicles. Copy of original Registration certificate must be submitted along with copy of sale letter after LOA is issued in favour of the tenderer.

(iii) Vehicles are required to be covered under appropriate insurance policy as per M.V. Act and must have paid upto date Road Tax/permit fees. etc. as per MV Act, The driver of the vehicle must possess valid commercial Driving License.

Tender documents can be obtained on request in writing from the cashier in the office of the Dy. C.M.O, Regional Hospital, Bhuli, Dhanbad (Jharkhand) on any working day excepting Sundays and Holidays from 22/12/08 to 31-12-2008 from 10:00 AM to 1:00 PM.

The tender shall be received in two Parts in the office of the Dy. C.M.O., Regional Hospital, Bhuli, BCCL upto 11:00 AM on 12-01-2009 and the Part-I of the tender will be opened on the same day i.e. 12-01-2009 at 11:30 AM. Cost of Tender Paper will be accepted in the form of demand draft of a Nationalized Bank payable to Bharat Coking Coal Ltd. Dhanbad.
No tenders will be accepted without requisite amount of earnest money. Company reserves the right to reject any or all the tenders without assigning any reason. Further details, terms and conditions are available in the tender documents.

Dy. C.M.O.
Regional Hospital, Bhuli

C.C. to :-
1. Sr. PRO, BCCL- with a request to publish this NIT in news papers as well as in company’s Web-site as per norms of the company’s
2. Sr. E.S. to D(P)/D(T)/D(F), D(P&P), CVO.
3. C.G.M. (Admn.) with a request to display this NIT on Koyla Bhawan Notice Board.
4. G.M.(Finance), BCCL, Koyla Bhawan
5. Area GMs/CGMs-................................................ for wide circulation through display on notice board.
6. Area Manager, BTA with the request to display this NIT on the notice board of B.T.A
7. Notice Board of Regional Hospital, Bhuli
BHARAT COKING COAL LIMITED
(A SUBSIDIARY OF COAL INDIA LIMITED)
OFFICE OF THE DEPUTY CHIEF MEDICAL OFFICER
REGIONAL HOSPITAL BHULI
P.O.-BHULI, DIST.-DHANBAD-828104

Ref: No. RHB/Dy. CMO/Tender/2008/1966       Dated :- 22-12-2008

Part-1

Name of Work :- Engagement of Light Vehicles on hire basis for official use at Regional Hospital, Bhuli, BCCL.

Last Date & Time for Submission of Tenders :- 12-01-2009 upto 11:00 AM.

Date & Time of Opening of Tenders(Part-1) 12-01-2009 at 11:30AM.

Name & Address of the Tendered to whom issued:-

.................................................................
.................................................................
.................................................................
.................................................................

Date of Issue :-

Cost of Tender Paper :-250/-       Signature of the officer issuing Tender Paper

Cost of Tender Paper is enclosed herewith in the form of D.D. No. - ________________

Dated ________________ drawn in favour Bharat Coking Coal Ltd. from __________

____________________ Bank _____________________Branch.

Details of EMD Submitted.

Total EMD for Rs.__________________________ is enclosed herewith by DD/BC No....................

dt. ________________________ drawn in favour Bharat Coking Coal Ltd. from ________________

Bank ______________________ branch.

Signature of Tenderer.
Seal

IV
DETAILED TENDER NOTICE FOR ENGAGEMENT OF VEHICLES ON HIRE BASIS

1. Sealed tenders in two parts with the name of work superscribed as “Engagement of vehicles on hire basis for official use by Regional Hospital, Bhuli, BCCL vide Tender Notice No. BCCL/RHB/Dy. CMO/Tender/2008/1966 Dated - 22-12-2008 on each envelope are invited from bonafide, reputed, competent and resourceful commercial vehicle operators for engagement of following types of vehicles on hire basis (without POL) for the official use at Regional Hospital, Bhuli and will be received in the office of the Deputy Chief Medical Officer, Regional Hospital Bhuli, Dhanbad, Jharkhand upto 11AM Hrs. on 12-01-2009.

Part-I of all tenders will be opened at 11:30 AM on 12.01.2009 in the presence of the attending tenderers or their duly authorized representative (in writing). Only Part-I will be opened on the above mentioned date and time.

The tentative requirement of vehicles is given below :-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Type of Vehicle</th>
<th>Specification</th>
<th>Fuel Consumption</th>
<th>No. of Vehicles Required</th>
<th>Duty Hours</th>
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<tr>
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<td>Maruti Omni Ambulance (Petrol Version)</td>
<td>Engine Capacity 800 CC</td>
<td>14 Km/Ltr</td>
<td>1 (One )</td>
<td>24 Hrs.</td>
</tr>
</tbody>
</table>

**Earnest Money**: The requisite amount of Earnest Money is Rs. 3053/- per vehicle (Ruppes Three Thousand & fifty three only).

**Period of Contract**: The period of Contract will be (2) two years.

2.a) Tender Documents can be obtained on request in writing from the office of the Dy. CMO, Regional Hospital, Bhuli. Dhanbad, Jharkhand on any working days between (1)
10:00AM to 1:00 PM from 22-12-2008 to 31-12-2008. Cost of Tender Documents (non-refundable) Rs.250/- only for each set must be paid in the form of a demand draft of a nationalized Bank payable to Bharat Coking Coal Limited, Dhanbad to Cashier, Regional Hospital, Bhuli. Tender document is also available on official website of BCCL at http://bccl.cmpdi.in.

b) Special condition for Tenderers, Down Loading the Tender Documents from BCCL Website Tenderers are required to deposit along with their tender a Bank Draft of any Nationalized/Scheduled Commercial Bank drawn in favour of Bharat Coking Coal Ltd. Payable at Dhanbad exclusively towards the cost of Tender Document for the amount indicated as above in a separate envelope super-scribed as “Cover containing Demand Draft towards cost of Tender documents for the work vide NIT No. BCCL/RHB/Dy. C.M.O./Tender/2008/1966 Dated 22-12-2008. Any Bank Draft prepared after the Scheduled closure of the sale of tender document i.e. 31.12.2008 shall be liable for rejection.

The contents of the tender documents available for sale in our offices, shall be deemed as authentic and the responsibility of errors and omissions in the downloaded documents will be with the tenderer.

c) The tender shall be submitted in two parts as indicated in the notice inviting tender. Part-I shall comprise of two envelopes. one containing the Demand Draft of Earnest Money only and the other containing the papers of Techno-Commercial details. Both the envelopes shall be properly sealed and super-scribed on the outside about their contents. These two envelopes shall be placed inside a bigger envelop, sealed and properly super-scribed “Part-I”. Part-I bid shall also contain all supporting documents regarding eligibility as specified in the tender documents. Part-II of the offer will contain only price bid (rate offered by the tenderer as per format as described in the tender document). Part-II should be submitted in a separate sealed envelop, super-scribed accordingly. Both the above said envelopes (i.e. Part-I and Part-II) will be enclosed in a third bigger envelope superscribed accordingly.

The date of opening of Part-II of the tender shall be communicated at the appropriate time to the eligible bidders after consideration of Part-I.

d) Any correction, over-writing, erasing, cancellation or any other modification in any form in the tender must be initialed by signatory of the Bid.
c) Tender must be deposited in the Tender Box placed in the office of Dy.CMO, Regional Hospital, Bhuli, Dhanbad. Tenders will not be accepted after Scheduled time & date.

3) Earnest Money amounting to Rs. 3053/- (Rupees Three thousand and fifty three only) per vehicle should be submitted in the form of a demand draft of a scheduled Bank in favour of Bharat Coking Coal Limited, payable at Dhanbad shall be submitted in a separate envelop in Part-I bid. Earnest money will not be accepted in cash.

4. The earnest money will be retained in the case of successful tenderer and refunded to the unsuccessful tenderers by the Regional Hospital, Bhuli in due course. Earnest Money will not carry any interest.

5. Tenders will be outright rejected without making any further reference to the Bidder in the following conditions:
   i) If not accompanied by demand draft of prescribed amount of earnest money.
   ii) In the absence of the affidavit as per prescribed form (Annexure-A)
   iii) If the tender documents are not duly signed by the Bidder
   iv) If there is any correction, over writing, erasing, modification which is not initialed by the signatory of the bid.

6.(A) **Security Deposit:**

   The total security deposit including earnest money already deposited shall be 5% (Five percent) of the contract value or the revised contract value, if any. The Earnest Money of the successful Bidders will be discharged and converted into Security deposit and the balance amount of Security deposit shall be recovered from first four or less running on account bills of the successful tenderer in equal installments and this money shall remain at the disposal of Regional Hospital, Bhuli BCCL, Dhanbad as security for providing satisfactory services in accordance with the provisions of Contract/Work Order. The security deposit amount shall not carry any interest.

   In case of extension of contract, the security deposit @ 5% of value of extended period shall be recovered in equal installment from first four or less running on accounts bill.
The security deposit will be refunded on successful completion of contract and shall be subject to BCCL’s right to deduct its dues against the concerned agency under the contract or under any other contract.

6.(B) The Bid Security/Earnest Money may be forfeited in following conditions:
   a) If the bidder withdraws the bid after bid opening during the period of Bid validity.
   b) If the bidder fails to provide the vehicle after placement of order.

7. **Eligibility Criteria.**

The tenderer must fulfill the following criteria failing which their offer will be liable to be summarily rejected.

i) Vehicles permitted to be deployed on hire as per Motor Vehicles Act only be offered for this purpose i.e. the vehicles which are registered for commercial use. However, in case of successful bidders, whose vehicle is not registered as commercial vehicle as per MV Act, will be issued ‘Letter of Acceptance’ initially with the condition that they must get their vehicle registered as commercial vehicle within a period of one month failing which their LOA will be cancelled. Final work order, in such cases, will be issued only on production of commercial papers of the vehicle. In case tenderer desires to deploy new vehicle he should submit bank/manufacturer’s finance arrangement. Also an undertaking from the dealer of the motor vehicle be submitted that they will deliver the vehicle within one month from the date of placement of order.

ii) Vehicles are required to be roadworthy and in good running condition and should be not more than 05(five) years old on the date of submission of tender. Date of original registration will be deciding factor to determine the age of the vehicles. Copy of Original Registration Certificate must be submitted along with the tender. Changed Registration Certificate will not be accepted. For new vehicles copy of Original Registration Certificate must be submitted along with the copy of Sale Letter after LOA is issued in favour of the tenderer.
iii) Vehicles are required to be covered under appropriate insurance policy as per MV Act and must have paid upto date Road Tax/Permit fees etc. as per MV Act. The driver of the vehicle must possess valid Commercial Driving License.

iv) The tenderer should either be the Owner of the vehicle or the competent authorized person/agency for offering the vehicle on hire.

v) The vehicle must give minimum average run per liter of fuel (Petrol/Diesel as the case may be) as indicated below:-

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Type of Vehicle</th>
<th>Average KM/Ltr.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Maruti Omni Ambulance (Petrol Version)</td>
<td>14 KM/Ltr.</td>
</tr>
</tbody>
</table>

Petrol for the Ambulance will be supplied by the B.C.C.L. Management. Cost of the Mobil Oil will be borne by the Tenderer (Owner of the Vehicle).

8. Evaluation :-

i) In event of L1 tenderer is having capacity constraints the techno-commercially accepted L1 rate will be counter offered to technically qualified L2 and then to L3 and so on in that order or original ranking till the requirement put to tender is met.

ii) In case of valid offers exceeding the requirement in either L1 or L2 or L3, and so on, order of preference will be as under:-

1. Year of manufacturing In case more than one vehicle have same year of manufacturing, date of registration will be deciding factor
2. Existing transport contractor in BCCL.

9. Rates:

The rates must be quoted as per format vide annexure ‘C’ and submitted in the part-II for the price bid. The price bid (Part-II) shall be inserted in a separate sealed envelope and be Superscribed appropriately.

10. Documents comprising of the Bid and sealing of envelope:-

The bid, comprising of two parts, will be submitted by the bidder as follows:

a) Part-I of the bid to be submitted in first inner sealed envelope will comprise of
i) Earnest money deposit. (Demand Draft)
   ii) Qualification information and documents as required and any other materials required to be submitted by the tenderer.

b) Part-II of the bid in annexure ‘C’ will be put in the second inner sealed envelope.

c) The envelope containing Part-I will be superscribed “Part-I” and envelope containing Part-II will be superscribed “Part-II”

d) Both Part-I & Part-II sealed envelopes will then be placed in an outer envelope and sealed and marked properly. Every envelope must mention the address of the tenderer and NIT No. and Date

12. **Bid per bidder**

   Each bidder shall submit only one bid. either individually or as a partner in a partnership firm or as a partner in a joint venture firm or public limited firm. A bidder who submits or participates in more than one bid (other than an alternatives that have been permitted) will cause all the proposals in which he has participated to be disqualified.

13. **Bid Validity.**

   The rate offered in Part-II should be valid for 120 (one hundred and twenty) days from the date of opening of part-I of the tender. A bid valid for shorter period shall be rejected by the employer.
Name of Work :- Engagement of light vehicles on hire basis of official use at Regional Hospital, Bhuli, BCCL.

Date and Time of submission of Tenders :- upto 11AM, 12.01.2008
Date and Time of opening of Tender (Part-II) : will be intimated later

Name & Address of the Tenderer to whom issued:
..............................................................................
..............................................................................
..............................................................................
..............................................................................

Date of Issue:
Cost of Tender paper: Rs. 250/-
Cost of Tender Paper is paid as a Demand Draft No.........................
Date ___________ Drawn in favour of Bharat Coking Coal Ltd. Dhanbad from_______________Bank ______________Branch.

Details of Earnest Money Deposit (EMD)
Total EMD for Rs......................................................... is enclosed in (Part-I)of the bid by DD/BC No. ......................................................... Drawn in favour of Bharat Coking Coal Limited from .......................................... Bank. ............................... Branch.

Signature of tenderer (12)
## PRICE BID

Name of the Work: - Engagement of Lights vehicles on hire basis for official use by Regional Hospital, Bhuli, BCCL, Dhanbad.

<table>
<thead>
<tr>
<th>Sl No.</th>
<th>Type of Vehicle</th>
<th>Minimum average Kilometers Per Litre</th>
<th>Rate per day (24 hrs engagement) (Rupees)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Maruti Omni Ambulance</td>
<td>14 KM/Ltr.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(Petrol version)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Cost of Mobil Oil will be borne by the Tenderer (Owner of the Vehicle) Petrol will be supplied by Bharat Coking Coal Ltd.

Date :- Signature of the tenderer with date

Name of the tenderer

(13)
Affidavit on stamp of Rs. 10 (Ten)

I/We

(Name of the tenderer & address) swear to the effect that, we are submitting this tender with due compliance of all the formalities required in the NIT and we do possess all the qualifications as per NIT.

I/We further swear to the effect that all the relevant documents enclosed with this tender and all the documents that will be submitted by me/us subsequently are/will be genuine and correct.

I/We further swear to the effect that if it is found that said documents are not genuine and I/We do not possess the requisite qualifications as per NIT then in the event the contract if awarded to me/us will be liable to be terminated at any time subsequently and I/We shall be liable to compensate BCCL for any loss/damage suffered by BCCL there for.

Deponent

Identified by

Advocate

Notary Public/Executive Magistrate
Table -1

(Please refer Clause a) of Annexure ‘B’ Terms & Conditions)

<table>
<thead>
<tr>
<th>Type of vehicle</th>
<th>Model &amp; Year of Manufacturing</th>
<th>Reg. No. of vehicle</th>
<th>Name &amp; address of the owner</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date :- 

Signature of the tenderer with date

Name of the tenderer

(7)
Terms & Conditions

a) The tenderer shall furnish (in Table 1) details of vehicles (to be deployed by him for the contract job) with their Reg. No. and Name & Address of their Owners, Photo copies of the documents of the vehicles are also required to be submitted along with the tender.

b) In case vehicle is not Owned by the tenderer, the details with Reg. No./Description and legal documents like Power of Attorney from the Owner authorizing the tenderer to ply the vehicle under contract is to be submitted.

c) The driver deployed on vehicle hired will be in proper outfit and in uniform as prescribed by the management while on duty.

d) The uniform and accessories are to be provided by the Agency at their own cost.

e) The driver should posses valid Commercial Driving License in his name and should be able to drive the vehicle efficiently and be conversant with the traffic rules.

f) The agency will have to abide by the provisions of all statutes including labour, taxation and other law applicable to its establishment during the period of its engagement and , shall be responsible and accountable for breach or violation of any of the provisions of any Act, Rules, Regulations, Notifications, Circulars issued from time to time by Govt. of India or the State Govt. The agency shall provide an undertaking to this effect prior to the commencement of the job and indemnify BCCL Dhanbad against any breach of statutes/law etc.

g) Details of office establishment of the agency/owner for emergency contact such as mailing address and Telephone/Mobile numbers should be submitted along with the tender paper.

h) The agency owners will not be provided any garage or accommodation for the staff deployed on vehicle by them.

i) The agency/owner will ensure that its staff will not at any time divulge/make known any trust information or other matter relating to the affairs of BCCL.

j) The agency will ensure that all its staff are properly trained to carry out their duties in time. All the drivers will be employees of the agency and in no case these employees of agency can have any claim whatsoever with BCCL.

k) Any dispute arising out of this contract will be subject to the jurisdiction of Dhanbad Court only.

l) The Driver must have a mobile phone for communication with the Hospital incharge in case of any emergency/Break down of the vehicle.

m) Every vehicle to be deployed shall be inspected & approved by the Dy. CMO, Regional Hospital, Bhuli, or by an officer authorized by the Dy. CMO, Regional Hospital, Bhuli.
I) **Discipline** :

i) The driver deployed must be non-alcoholic, medically fit and their antecedents must have been verified by the agency/owner of the vehicles.

ii) In case of negligence, dereliction of duty, disorderly behavior, other misconduct by the driver of the agency, the agency will take back the driver concerned immediately and will send suitable replacement within 24 hours.

iii) BCCL, Dhanbad reserves the right to accept or reject any or all tenders without assigning any reason whatsoever and decision of Regional Hospital Bhuli, BCCL, Dhanbad in awarding the work shall be final and cannot be subject to arbitration/dispute.

iv) In case of emergency like breakdown of law & order or natural calamity/mine accident etc. the agency will deploy on short notice, reasonable number of additional vehicles as per instruction of BCCL.

m) **Payment Terms** :

i) The rate quoted must be firm.

ii) If the vehicle does not report for duty on working days, without prior intimation/permission the hire charges for that day will not be payable and in addition, the amount equivalent to one day hire charges will be realized as penalty.

iii) For late reporting of vehicles on any stipulated time beyond 10 minutes of the schedule time a penalty of Rs. 150/- (Rupees One hundred fifty) only shall be realized for each such occasion and reporting mechanism for such late reporting of the vehicles will be as per BCCL management.

iv) Undertaking for providing suitable vehicle (required as per MV Act) in case of breakdown of the vehicle is to be submitted along with the tender.

v) The payment will be made on monthly basis based on actual days the vehicle remained in duty with Regional Hospital Bhuli, BCCL and any penalty as per Clause (ii) & (iii) will be adjusted against such payment.

vi) Income Tax as per rates prevailing shall be recovered at the source.

vii) The management will be liable for payment of hire charges only. The wages of the driver/repair and maintenance cost/Tax/Insurance Premium/Permit etc. and other legal liabilities as per M.V. Act and other statutes applicable will be solely contractor's liability.

n) **Paying Authority** :

i) Transporter shall submit monthly bill in triplicate to the Office of the Dy. CMO, Regional Hospital Bhuli, BCCL for processing the bill.

ii) The paying authority will be Dy.C.F.M., BTA, BCCL Bhuli, Dhanbad.
o) **Enforcement of Labour Laws/Statutory Laws:**

The transporter/agency shall have direct dialogue with their Worker/Union for expeditious settlement of any demand/dispute concerning wages, benefit, liability to be provided to employees any or all benefits, liabilities (financial or otherwise) arising out of bipartite or tripartite settlement among union/employees, between department or any other authority and any liabilities arising out of such settlement shall be have by the transporter/agency. BCCL shall be kept completely indemnified against any responsibility/liability arising out of the above settlement.

The owner /agency will make expeditious settlement of any dispute that may arise at the site in respect of wages to employees or benefit etc.

The owner/agency shall pay wages and provide benefits/facilities to its employees at least at par with minimum wages provided in Minimum Wages Act applicable to the locality or as per the agreement amongst Labour Commissioner and Labour Union and the same should not be less than those prevalent in Jharkhand. BCCL shall be completely indemnified against any liability and consequences thereof.

q) **Termination, suspension, cancellation and fame closure of contract:**

BCCL shall in addition to other remedial steps to be taken as per the provisions of the contract, be entitled to cancel the contract in full or in part of the Transporter/Agency.

a) Commits default/breach in complying with any of the terms and conditions of the contract and does not remedy it or fails to take effective steps for the remedy to the satisfaction of BCCL, then on the expiry of the period as may be specified in the notice in writing,

    OR

b) Offers or gives or agrees to give any person in the service of BCCL or to any other person on his behalf any gift or consideration of any kind as an inducement or reward for act/acts of favour in violation to the obtaining or execution of this or any other contract for the Company.

    OR

c) Transfers, sub-lets, assigns the entire work or any portion thereof without the prior approval in writing from BCCL.BCCL may be giving a written notice, cancel the whole contract or portion of it in default.

    OR

d) Fails to maintain to the satisfaction of BCCL, cleanliness and good running condition of the vehicle.