

Minutes of meeting on IT Initiatives held at level-III Conference Hall, Koyla Bhawan on 04.05.2015.

On 4th May' 2015 Area G.Ms along with their concerned Area executives and HODs of HQ met at BCCL Koyla Bhawan and discussed in detail on the progress regarding implementation of different modules of CoalNet and ATR of meeting held on 20.04.2015. The meeting was chaired by FDs. Module wise discussion is mentioned below :-

FIS MODULE

7. All the modules of FIS is functional, except at BTA and MRS due to connectivity issue. It was informed by the units concerned that the FIS module will become operational from the month of May'2015, on being informed by E&T Dept. that connectivity at all the locations (except two locations of Kolkata) through Railtel is now operational.
8. Consolidation of Accounts on Coalnet was to be completed by 15.05.2015 However due to the closing of accounts for the year 2014-15, which is to be completed by 25th May'2015, the online consolidation job could be delayed. However it was assured that the closing of accounts for the first quarter ending June'2015 would be online.
9. Bill Tracking System :
 - i. Implemented at HQ on 02.05.2015. Each department should identify the person, who will be given log-in id for entering and tracking the bills. Henceforth every bill should be recorded.
 - ii. Bill Tracking System should be implemented at Area level by 15.05.2015. For this purpose Area office will be nodal office for all the bills related with that Area and is being sent to HQ .

PIS MODULE

11. Executive details should be completed by 31.05.2015.
12. 70% of Employee details entry should be completed by 31.05.2015 and it should be completed for all the employees by 30.06.2015.

S&M MODULES

7. Coal Value Refund : It is found that some of the Areas are not running Refund process regularly. In some cases Refund was not processed for the month of March till date. It was viewed seriously. Refund process for the month of March'15 and April'15 should be completed within a week, failing which action will be taken against the concerned person. From now onwards Billing and Refund should be completed by 5th of every month.
8. EMD Refund: The process of EMD refund should be simplified and its flow chart after competent approval should be sent to EDP Department. After that the related software should be developed by EDP within a week.
9. Allotment Chart: The related software is ready and is under testing. All Area Sales Manager should be given demonstration of the same.

MMS MODULES

2. GM (MM) WD reported that all duplicate codes are likely to be deleted by 30/06/2015.
3. MMS Module in CoalNet at Barora, Sijua, WJ, Central stores , Ekra and Central stores , Jealgora has already been started.

EMS MODULES

4. Online Release of HEMM Spares: Software has been developed for the same. It has been implemented on trial basis till 31.05.2015. Afterwards release of HEMM spares will be fully online.

OTHER IT INITIATIVES

14. **Grievance/Complaint Handling** : Online acceptance and monitoring of grievances/complaints is operational through Coal India portal. It was decided to bring the relevant software from CIL and implement it in BCCL through Personnel Dept. by 15.05.2015.
15. **File Tracking System** : It has been implemented at HQ. If any department has not implemented so far, they should implement it immediately. It was also decided that File Tracking System will be started at Area level.
16. **Auto Refund of EMD** : MM Dept. informed auto refund of EMD will be implemented by 15.05.2015. Other departments should also use the new platform for auto refund of EMD.
10. **3D Laser Scanner Technology for measurement** : Supply order for procurement should be placed by 31.05.2015.
11. **Bio Metric Attendance** : It should be linked with billing for BCCL HQ. Administration Department will issue necessary directive in this regard. It has been decided to implement Bio Metric Attendance System at Kusunda Area as a pilot project. E&T persons should visit Kusunda Area to finalize locations of bio metric attendance points.
12. **Online Tour Approval System** : Personnel Department was advised to implement online tour approval system.
13. **Mobile based Production Reporting** : E&T Dept. was advised to study its implementation at NCL and submit report.
14. **CCTV Camera** : 140 nos. new CCTV camera are in procurement stage.
15. **Geo fencing of Mine Boundary**: E&T Dept. was advised to study its implementation at MCL and submit report.

Sd/-

(A.Prasad)
GM (SYSTEM)